

ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

**REGULAR BOARD MEETING
AUGUST 14, 2025, 10:00A.M.**

MINUTES

CALL TO ORDER – Meeting was called to order by Chairman, Charles Bryant at 10:15 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Charles Bryant

Present: Chair, Charles Bryant
Vice-Chair, Rose Tompkins
Trustee, Marilyn Jackson
Trustee, Sivert Nelson
Trustee, Jane Stoffel
District Manager, Stephanie Garcia
Counsel, John Cavanaugh
Alan Washizaki Senior Director – AP Wireless
Riverside County Deputy - Nicholas Pepe
Riverside County Deputy - Ian Noel

PUBLIC COMMENTS – NONE

CONFIRMATION OF AGENDA

Trustee Jackson moved to confirm the agenda. Trustee Nelson seconded the motion. Moved: So Ordered

CONSENT CALENDAR

Trustee Jackson made a motion to approve the consent calendar. Trustee Nelson seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0 Abstain: 0
Rose Tompkins
Marilyn Jackson
Sivert Nelson
Jane Stoffel
Charles Bryant – So Ordered

NEW BUSINESS

I. REQUEST FOR REVIEW AND DISCUSSION OF UPCOMING CELL TOWER AGREEMENT EXPIRATION JUNE 2026

Vice-Chairman Tompkins made a motion to direct Counsel to prepare an Agreement in which the selected cell tower company is to agree upon. The Agreement is to be placed on the consent calendar for the Regular Board meeting of September 11, 2025. Trustee Jackson seconded the motion. So ordered.

II. REQUEST FOR APPROVAL OF GRANITE ONLY HEADSTONE POICY

Trustee Jackson made a motion to approve. Trustee Stoffel seconded the motion. The motion passed 5/0.

III. APPROVAL OF ORDINANCE INCREASING BOARD OF TRUSTEES STIPEND IN 2026

Trustee Jackson made a motion to approve. Trustee Stoffel seconded the motion. The motion passed 5/0.

- IV. APPROVAL FOR EMPLOYEE HOLIDAY BONUS**
Trustee Nelson made a motion to increase the holiday bonus to \$75.00 each. Trustee Stoffel seconded the motion. The motion passed 5/0.
- V. DISCUSSION AND FOLLOW-UP TO RECENT HEADSTONE THEFT, VANDALISM, AND TRESPASSING OF GROUNDS – UPGRADE CAMERA SYSTEM**
Vice-Chair Tompkins made a motion to approve the item not to exceed \$125K. Trustee Jackson seconded the motion. The motion passed 5/0.
- VI. APPROVAL FOR BOLLARDS AT NEW BUILDING LOCATION**
Trustee Nelson made a motion to add Trustee Jane Ryan Stoffel to all financial accounts at Wells Fargo & Stifel Investments. Vice-Chairman Tompkins seconded the motion. The motion passed 5/0.
- VII. APPROVAL FOR INSTALLATION OF ROLLING GATES AND KEYPAD POSTS FOR NEW GATE**
Trustee Jackson made a motion to design a dedication plaque for the new building not to exceed \$1K Trustee Nelson seconded the motion. The motion passed 5/0.
- VIII. APPROVAL FOR RFP FOR VARIOUS PROJECTS TO COMPLETE NEW BUILDING CONSTRUCTION**
Trustee Jackson made a motion to approve the RFP. Vice-Chair Tompkins seconded the motion. The motion passed 5/0.
- IX. DISCUSSION FOR ADA PORTA POTTY LOCATED IN SECTION L**
Trustee Jackson made a motion to approve the removal of the porta potty unit once the new building is completed. Trustee Stoffel seconded the motion. So Ordered
- X. Military Committee:** Nothing
Engineering (new building) Committee: The project is coming along.
Finance Committee: Trustee Jackson recommends meeting to review financial appropriations.

DISTRICT MANAGER COMMENTS -

DISTRICT COUNSEL COMMENTS -

Suggested that the Finance Committee review the security budget during their annual review.
Chairman Bryant to call Trustee Stoffel about unexcused absence. There are (2) available this calendar year.

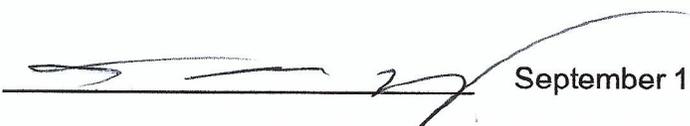
BOARD COMMENTS

- *Chair Bryant – A reminder that each Board member is permitted 3 yearly unexcused absences.*
- *Vice-Chair Tompkins – Nothing*
- *Trustee Jackson – Nothing*
- *Trustee Nelson – Nothing*
- *Trustee Stoffel – Nothing*

ADJOURNMENT

Chair Bryant adjourned the meeting. at 11:48a.m.

Signed by



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