



**EL SINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530
951.674.2418**

**REGULAR BOARD MEETING
SEPTEMBER 11, 2025, 10:00A.M.
MINUTES**

CALL TO ORDER – Meeting was called to order by Chairman, Charles Bryant at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Charles Bryant

Present: Chair, Charles Bryant
Vice-Chair, Rose Tompkins
Trustee, Merilyn Jackson
Trustee, Sivert Nelson
Trustee, Jane Stoffel
District Manager, Stephanie Garcia
Counsel, John Cavanaugh

PUBLIC COMMENTS – NONE

CONFIRMATION OF AGENDA

Chairman Bryant - item 4 – Approval of Cell Tower Agreement is to subject to approval of counsel
Trustee Jackson moved to confirm the agenda. Trustee Nelson seconded the motion. Moved: So Ordered

CONSENT CALENDAR

Trustee Jackson made a motion to approve the consent calendar. Trustee Nelson seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0 Abstain: 0

Rose Tompkins
Merilyn Jackson
Sivert Nelson
Jane Stoffel
Charles Bryant – So Ordered

NEW BUSINESS

**I. REQUESTED SUPPLEMENTAL CHANGE ORDERFOR UNFORESEEN CONDITIONS IN
SLAB DEMOLITION PROJECT**

Trustee Jackson made a motion to approve. Vice-Chairman Tompkins seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0 Abstain: 0

Rose Tompkins
Merilyn Jackson
Sivert Nelson
Jane Stoffel
Charles Bryant – So Ordered

Signed by

October 9, 2025, Minutes-page 1

II. APPROVAL FOR RFP FOR VARIOUS PROJECTS TO COMPLETE NEW BUILDING CONSTRUCTION – This item was moved after Ethics Training to Item # 3.
Trustee Nelson made a motion to approve. Trustee Jackson seconded the motion. The motion passed 5/0.

III. ETHICS TRAINING FOR BOARD OF TRUSTEES
Counsel Cavanaugh led the trustees in the mandatory 2-hour training.

COMMITTEE UPDATES

IV. Military Committee: Nothing
Engineering (new building) Committee: Nothing
Finance Committee: The committee met on September 10, 2025. Trustee Jackson confirmed that the Elsinore Valley Cemetery District is financially sound and the District Manager has done well.

DISTRICT MANAGER COMMENTS -

Reminder Only: The Sexual Harassment Training deadline is October 1, 2025.

DISTRICT COUNSEL COMMENTS -

Nothing

BOARD COMMENTS

- *Chair Bryant – Nothing*
- *Vice-Chair Tompkins – I'd like our bank representatives to come to the cemetery so that all Board members can be addressed at the same time.*
- *Trustee Jackson – Nothing*
- *Trustee Nelson – Nothing*
- *Trustee Stoffel – Nothing*

ADJOURNMENT

Vice-Chairman Tompkins made a motion to adjourn the meeting. Trustee Jackson Seconded the motion. The meeting was adjourned at 12:26p.m.

Signed by

October 9, 2025, Minutes-page 2