



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE  
LAKE ELSINORE, CA 92530

**REGULAR BOARD MEETING  
JULY 10, 2025, 10:00A.M.**

**MINUTES**

**CALL TO ORDER** – Meeting was called to order by Chairman, Charles Bryant at 10:00 a.m.

**PLEDGE OF ALLEGIANCE** – Pledge was led by Charles Bryant

Present: Chair, Charles Bryant  
Vice-Chair, Rose Tompkins  
Trustee, Marilyn Jackson  
Trustee, Sivert Nelson  
Trustee, Jane Stoffel – Absent  
District Manager, Stephanie Garcia  
Counsel, John Cavanaugh

**PUBLIC COMMENTS** – NONE

**Counsel Cavanaugh added a Subsequent Need Item authorized under the Brown Act. Item IX will be, REQUEST FOR APPROVAL OF NEW FENCE CONSTRUCTION**

**CONFIRMATION OF AGENDA**

Trustee Jackson moved to confirm the agenda. Vice-Chairman Tompkins seconded the motion. Moved: So Ordered

**CONSENT CALENDAR**

Trustee Jackson made a motion to approve the consent calendar. Trustee Nelson seconded the motion.

Motion passed 4 – 0	Ayes: 4	Noes: 0	Abstain: 0
	Rose Tompkins		
	Marilyn Jackson		
	Sivert Nelson		
	Jane Stoffel - Absent		
	Charles Bryant – So Ordered		

There was a motion by Trustee Jackson for an unexcused absence for Trustee Stoffel.

**NEW BUSINESS**

- I. APPEAL BY SELENA NIEVES & REBECCA NIEVES REGARDING REFUND OF DEPOSIT**  
Vice-Chairman Tompkins made a motion to confirm the District Manager's decision. Appeal was rejected. Trustee Jackson seconded the motion. So ordered. District Manager was directed at preparing a rejection of appeal letter to Ms. Nieves' and mail it to the family by regular mail.
- II. REQUEST FOR APPROVAL OF BURIAL RIGHTS AUTHORIZATION AND DIRECTION TO WORK WITH FAMILIES' (PLOT OWNERSHIP ONLY) POLICY**  
Reaffirmed Approved Policy – No Action Taken

Signed by 

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**III. DISCUSSION AND FOLLOW-UP TO RECENT HEADSTONE THEFT, VANDALISM, AND TRESPASSING OF GROUNDS – REQUEST FOR SECURITY APPROVAL**

Trustee Jackson made a motion to approve after-hours security until December 31, 2025. Chairman Bryant seconded the motion. The motion passed 3/1.

**IV. REQUEST FOR APPROVAL OF FISCAL YEAR PRICE LIST INCREASE**

Trustee Jackson made a motion to increase prices by 10%. Price increase will be retro to July 1, 2025. Trustee Nelson seconded the motion. The motion passed 4/0.

**V. REQUEST FOR APPROVAL TO REMOVE PRIOR BOARD MEMBERS FROM DISTRICT FINANCIAL ACCOUNT(S) AS EXECUTORS/SGNATORIES**

Chairman Bryant made a motion to remove Trustees Karen Snyder and Jeanie Corral from all financial accounts at Wells Fargo Bank and Stifel Investments. Trustee Jackson seconded the motion. The motion passed 4/0.

**VI. REQUEST FOR APPROVAL TO ADD NEW BOARD MEMBER TO THE FINANCIAL ACCOUNT(S) AS EXECUTOR/SIGNATORY**

Trustee Nelson made a motion to add Trustee Jane Ryan Stoffel to all financial accounts at Wells Fargo & Stifel Investments. Vice-Chairman Tompkins seconded the motion. The motion passed 4/0.

**VII. REQUEST FOR APPROVAL FOR NEW BUILDING DEDICATION PLAQUE**

Trustee Jackson made a motion to design a dedication plaque for the new building not to exceed \$1,000.00. Trustee Nelson seconded the motion. The motion passed 4/0.

**VIII. REQUEST FOR APPROVAL TO REPLACE OR REPAIR STOLEN/VANDALIZED HEADSTONES**

Trustee Jackson made a motion to approve funding to replace/repair the vandalized and stolen headstones. Trustee Nelson seconded the motion. The motion passed 4/0.

**IX.** Trustee Nelson made a motion to approve the new fence on the southeast corner of the cemetery where thieves broke in twice and used the gate to steal headstones. Trustee Jackson seconded the motion. The motion passed 4/0. SMG is to check possible easement of temporary electrical meter on cemetery grounds.

**X.** **Military Committee:** Nothing  
**Engineering (new building) Committee:** Nothing  
**Finance Committee:** Nothing

**DISTRICT MANAGER COMMENTS -**

CAPC is accepting RFP's for Management until January 31, 2026.

**DISTRICT COUNSEL COMMENTS -**

Suggested that the Finance Committee review the security budget during their annual review.  
Chairman Bryant to call Trustee Stoffel about unexcused absence. There are (2) available this calendar year.

**BOARD COMMENTS**

- *Chair Bryant – Requested District Manager research solar & non-solar lighting for entire cemetery.*
- *Vice-Chair Tompkins – Nothing*
- *Trustee Jackson – Nothing*
- *Trustee Nelson – New building is moving quickly. Project Supervisor suggested that the driveway correction would be taken care of by Near Cal.*
- *Trustee Stoffel – Absent # 1*

**ADJOURNMENT**

Trustee Jackson made a motion to adjourn the meeting. The meeting was adjourned at 11:33a.m. So Ordered

Signed by 

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