



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE  
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING  
MAY 8, 2025, 10:00A.M.

MINUTES

**CALL TO ORDER** – Meeting was called to order by Chairman, Charles Bryant at 10:00 a.m.

**PLEDGE OF ALLEGIANCE** – Pledge was led by Charles Bryant

Present: Chair, Charles Bryant  
Vice-Chair, Rose Tompkins  
Trustee, Marilyn Jackson  
Trustee, Sivert Nelson  
Trustee, Jane Stoffel  
District Manager, Stephanie Garcia  
Counsel, John Cavanaugh

10:00a.m. Trustee Nelson made a motion to excuse the absence of Vice-Chairman Tompkins. Trustee Jackson seconded the motion. The motion passed unanimously 4/0. Vice-Chairman Tompkins arrived at 10:03a.m.

**PUBLIC COMMENTS** – NONE

**CONFIRMATION OF AGENDA**

Trustee Nelson moved to confirm the agenda. Trustee Jackson seconded the motion. Moved: So Ordered

**CONSENT CALENDAR**

Trustee Jackson made a motion to approve the consent calendar. Trustee Nelson seconded the motion.

Motion passed 4 – 0

Ayes: 4

Noes: 0

Abstain: 0

~~Rose Tompkins~~

(Absent)

Marilyn Jackson

Sivert Nelson

Jane Stoffel

Charles Bryant

**NEW BUSINESS**

**I. REQUEST FOR APPROVAL/ADOPTION OF F/Y 2025/2026 BUDGET**

Trustee Jackson made a motion to adopt the Budget. Vice-Chairman Tompkins seconded the motion. The motion passed 5/0.

**II. REQUEST FOR APPROVAL OF GOLF CART REPLACEMENT**

Trustee Nelson made a motion authorizing the purchase of a new golf cart. Trustee Jackson seconded the motion. The motion passed 5/0.

**III. DISCUSSION REGARDING THE SYNAGOGUE SITE 161 S. MAIN STREET (HISTORICAL LANDMARK)** Trustee Nelson made a motion to Receive and File this Agenda item. Trustee Jackson seconded the motion. The motion passed 5/0.

Signed by

June 12, 2025 Minutes - page 1

**IV. RECESS OF THE BOARD OF TRUSTEES TO A FIELD TRIP FOR INSPECTION OF PROPERTY LOCATED WITHIN PERRIS VALLEY CEMETERY DISTRICT BUT, WITHIN ELSINORE VALLEY CEMETERY DISTRICT SPHERE OF INFLUENCE.**

**ADDRESS: 20500 Telford Avenue, Perris, CA 92570**

**RECESS AT 10:33a.m.**

**RECONVENE THE BOARD OF TRUSTEES MEETING AT 12:11p.m.**

**Chairman Bryant had a previous engagement and was unable to attend the field trip.**

- V. Military Committee:** Trustee Nelson shared that staff and volunteers will be placing Memorial Day crosses and flags at Veteran's resting areas on May 22<sup>nd</sup> and May 23rd. 7:00a.m. to 11:00a.m.

**Engineering (new building) Committee:** Nothing

**Finance Committee:** The Finance Committee presented the 2025/2026 Fiscal Year Budget for adoption.

**DISTRICT MANAGER COMMENTS –**

A new Kubota Mower 60" is needed to complete our equipment fleet. It's placed on the 2026/2027 Budget.

The new building is coming along and matches the current building's decor.

Introduced the entire staff to the Board which includes the 2 new groundsman. Oscar Garcia & Robert Munoz.

The property across the street on the SW corner of Riverside Drive & Collier Avenue is available. I've contacted the realtor for more information. I've also reached out to the City of Lake Elsinore to see what the property is zoned for. I haven't heard a response from either contact at this time.

**DISTRICT COUNSEL COMMENTS –**

Suggestion after speaking with the District Manager that a mid-year budget review be conducted at a Special Meeting with CFO present in September or October. Any appropriations can then be made/discussed before adopting the next FY Budget.

**BOARD COMMENTS**

- *Chair Bryant – Nothing*
- *Vice-Chair Tompkins – Nothing*
- *Trustee Jackson – Nothing*
- *Trustee Nelson – Nothing*
- *Trustee Stoffel – Nothing*

**ADJOURNMENT**

Trustee Jackson made a motion to adjourn the meeting. Trustee Nelson seconded the motion. Vice-Chairman Tompkins adjourned the meeting at 12:11p.m.