



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE  
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING  
APRIL 10, 2025, 10:00A.M.

MINUTES

**CALL TO ORDER** – Meeting was called to order by Chairman, Charles Bryant at 10:00 a.m.

**PLEDGE OF ALLEGIANCE** – Pledge was led by Charles Bryant

Present: Chair, Charles Bryant  
Vice-Chair, Rose Tompkins  
Trustee, Marilyn Jackson  
Trustee, Sivert Nelson  
Trustee, Jane Stoffel  
District Manager, Stephanie Garcia  
Counsel, John Cavanaugh – Zoom

**PUBLIC COMMENTS** – NONE

**CONFIRMATION OF AGENDA**

Trustee Jackson moved to confirm the agenda. Trustee Stoffel seconded the motion. Moved: So Ordered

**CONSENT CALENDAR**

Trustee Jackson made a motion to approve the consent calendar. Trustee Nelson seconded the motion.

Motion passed 5 – 0

Ayes: 5

Noes: 0

Abstain: 0

Rose Tompkins  
Marilyn Jackson  
Sivert Nelson  
Jane Stoffel  
Charles Bryant

**NEW BUSINESS**

- I. DISCUSSION AND APPROVAL OF THE BOARD OF TRUSTEES OF THE ELSINORE VALLEY CEMETERY DISTRICT TO DIRECT STAFF TO COMMENCE DISCUSSIONS AND INITIATION WITH THE RIVERSIDE COUNTY LAFCO OF A PROPOSAL PURSUANT TO THE CORTESE-KNOX-HERTZBERG LOCAL GOVERNMENT REORGANIZATION ACT OF 2000 TO ANNEX TERRITORY CURRENTLY WITHIN THE DISTRICT'S SPHERE OF INFLUENCE.**

Trustee Nelson made a motion authorizing staff to commence discussion with LAFCO. Trustee Jackson seconded the motion. The motion passed 5/0.

**REQUEST FOR APPROVAL OF WEBSITE PLATFORM REORGANIZATION**

Trustee Jackson made a motion authorizing counsel Cavanaugh to draft an agreement for vendor to move project forward. Vice-Chair Tompkins seconded the motion. The motion passed 5/0.

Signed by

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- III. **Military Committee:** Staff and volunteers will be placing Memorial Day crosses and flags.  
**Engineering (new building) Committee:** The Board of Trustees will be taking a site visit today.  
**Finance Committee:** The Finance Committee will have their first meeting on Friday, April 11, 2025.

**DISTRICT MANAGER COMMENTS –**

The new building project is moving along and is approximately 40% complete.  
I'm in the process of hiring 2 groundsman to fill vacant positions.

**DISTRICT COUNSEL COMMENTS –**

Spoke about the new cemetery's insurance policy and the new rules that changed after Covid-19. There are more liability concerns than in past years. Spoke about wearing hard hats when visiting the new building project and other safety issues for grounds, staff and the public in general.

**BOARD COMMENTS**

- *Chair Bryant – Nothing*
- *Vice-Chair Tompkins – Correction on garage extension Minutes – Should be 4/1 with my vote being a no.*
- *Trustee Jackson – Nothing*
- *Trustee Nelson – Nothing*
- *Trustee Stoffel – Nothing*

**ADJOURNMENT**

Trustee Nelson made a motion to adjourn the meeting. Vice-Chair Tompkins seconded the motion. Chairman Bryant adjourned the meeting at 11:00a.m.