



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

**REGULAR BOARD MEETING
MARCH 13, 2025, 10:00A.M.**

MINUTES

CALL TO ORDER – Meeting was called to order by Chairman, Charles Bryant at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Charles Bryant

Present: Chair, Charles Bryant
Vice-Chair, Rose Tompkins
Trustee, Marilyn Jackson
Trustee, Sivert Nelson
Trustee, Jane Stoffel
District Manager, Stephanie Garcia
Counsel, John Cavanaugh – Zoom
Jesus Aguilar – For Agenda Item # 1

PUBLIC COMMENTS – NONE

CONFIRMATION OF AGENDA

Trustee Jackson moved to confirm the agenda. Trustee Nelson seconded the motion. Moved: So Ordered

CONSENT CALENDAR

Trustee Jackson made a motion to approve the consent calendar. Trustee Nelson seconded the motion.

Motion passed 5 – 0

Ayes: 5

Noes: 0

Abstain: 0

Rose Tompkins
Marilyn Jackson
Sivert Nelson
Jane Stoffel
Charles Bryant

NEW BUSINESS

- I. APPEAL TO THE BOARD REGARDING ENFORCEMENT OF THE EVCD BENCH POLICY**
Trustee Jackson made a motion to reject the appeal regarding the bench policy and confirmed the amount of \$144.72 must be paid prior to the bench being repaired and placed on the grounds. Trustee Nelson seconded the motion. The motion passed 5/0.
- II. CHANGE ORDER FOR NEW BUILDING PROJECT – GARAGE**
Trustee Jackson made a motion to approve the extension of the garage as a change order. The amount is not to exceed \$42K. Trustee Nelson seconded the motion. The Motion passed 4/1. Vice-Chair Tompkins - No.
- III. APPROVAL OF SITE DESIGN FOR UNDERGROUND FIRE-LINE WATER FOR NEW BUILDING**
Trustee Jackson made a motion to approve the Site Design not to exceed \$16K. Trustee Nelson seconded the motion. The motion passed 5/0.

Signed by

April 10, 2025 Minutes – page 1

IV. **Military Committee:** Trustee Nelson shared that staff and volunteers would be taking care of Memorial Day Cross and Flag placement.

Engineering (new building) Committee: The roof is up on the new building

Finance Committee: The Finance Committee will meet on Friday, April 11, 2025.

DISTRICT MANAGER COMMENTS -

Discussed the LAFCO meeting on Thursday, March 27, 2025. Trustees Jackson and Nelson volunteered to join the District Manager in attending. Discussed the damaged phone boxes outside the cemetery property and shared that the phones and wi-fi are working intermittently while repairs are being conducted. Thank you to EVMWD management and staff for assisting with the new building project. The cement aprons at entrance gate 1 and 2 will be paused until after the office building is completed. The City of Lake Elsinore has confirmed that an Architectural Landscape Design is not needed for the new building project area and the District can match the current landscape of the rest of the cemetery grounds.

DISTRICT COUNSEL COMMENTS -

Shared that he wanted to thank the Board of Trustees for upholding the bench policy during the Appeal.

BOARD COMMENTS

- *Chair Bryant – Nothing*
- *Vice-Chair Tompkins – Nothing*
- *Trustee Jackson – I appreciate the work that Stephanie and John do here for EVCD. As of February 11, 2025, I've been on the Board for 14 years.*
- *Trustee Nelson – Nothing*
- *Trustee Stoffel – Nothing*

ADJOURNMENT

Trustee Nelson made a motion to adjourn the meeting. Trustee Jackson seconded the motion. Chair Bryant adjourned the meeting at 11:02a.m.