



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING
FEBRUARY 13, 2025, 10:00A.M.

MINUTES

CALL TO ORDER – Meeting was called to order by Chairman, Charles Bryant at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Charles Bryant

Present: Chair, Charles Bryant
Vice-Chair, Rose Tompkins
Trustee, Merilyn Jackson
Trustee, Sivert Nelson
Trustee, Jane Stoffel
District Manager, Stephanie Garcia
Counsel, John Cavanaugh – Zoom
Jesus Aguilar – Public Comment

PUBLIC COMMENTS – Mr. Jesus Aguilar to discuss unauthorized bench customization while asking for item to be placed on Agenda for March 13, 2025, meeting and waiver of repair/replacement fee. Complaint that sprinkler had not been repaired. Discussed no grass in particular area, and working unauthorized on the grounds, including bringing personal equipment to maintain private cemetery property when told repeatedly that there is no authorization for visitors to be working on cemetery grounds.

CONFIRMATION OF AGENDA

Trustee Jackson moved to confirm the agenda. Trustee Nelson seconded the motion. Moved: So Ordered

CONSENT CALENDAR

Vice-Chair Tompkins made a motion to approve the consent calendar. Trustee Jackson seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0 Abstain: 0
Rose Tompkins
Merilyn Jackson
Sivert Nelson
Jane Stoffel
Charles Bryant

NEW BUSINESS

- I. PRESENTATION AND DISCUSSION FOR WEBSITE PLATFORM AND FORMS UNIFICATION**
District Manager will work with vendor for clarification and bring this item back at another time.
- II. REORGANIZATION OF FINANCE COMMITTEE**
Vice-Chair Tompkins made a motion to nominate Trustee Jackson to the committee. Trustee Nelson seconded the motion. Moved: So Ordered
- III. DISCUSSION AND APPROVAL FOR REGULAR TREE TRIMMING MAINTENANCE (PART I)**
Trustee Jackson made a motion to approve the tree trimming (Part I.) Trustee Stoffel seconded the motion. The motion passed 5/0.

Signed by

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IV. DISCUSSION AND APPROVAL OF NEW BUILDING HARDWIRING FOR SECURITY, NEW GATE AND IT EQUIPMENT AND UPDATES

Trustee Jackson made a motion to approve this project for up to \$13K. Trustee Nelson seconded the motion. The motion passed 5/0.

V. REQUEST FOR APPROVAL TO REPLACE DAMAGED CEMENT APRONS FOR NEW BUILDING

Chair Bryant made a motion to demo and replace the aprons at the new building site up to \$35k. Trustee Jackson seconded the motion. The motion passed 5/0.

VI. Military Committee: Vice-Chair Tompkins shared that there is a meeting today and she will update the board at the March meeting.

Engineering (new building) Committee: Nothing

Finance Committee: Nothing

DISTRICT MANAGER COMMENTS -

Discussed permeable concrete and the City of Lake Elsinore's response regarding the new building project.

DISTRICT COUNSEL COMMENTS -

Shared the email background for Mr. Aguilar's bench matter with the Board as well as other grounds/visitor violation(s) that were not discussed during public comment.

BOARD COMMENTS

- *Chair Bryant – Nothing*
- *Vice-Chair Tompkins – Nothing*
- *Trustee Jackson – I appreciate the work that Stephanie and John do here for EVCD.*
- *Trustee Nelson – Nothing*
- *Trustee Stoffel – Acknowledged the unauthorized bench matter*

ADJOURNMENT

Vice-Chair Tompkins made a motion to adjourn the meeting. Trustee Jackson seconded the motion. Chair Bryant adjourned the meeting at 11:26a.m.