



# ELSINORE VALLEY CEMETERY DISTRICT

18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530  
951.674.2418

Chuck Bryant, Chairman  
Rose Tompkins, Vice-Chairman  
Janice Jackson, Trustee  
Sivert Nelson, Trustee  
Jane Stoffel, Trustee

TYPE OF MEETING: Regular ☒ Special ☐

DATE: February 13, 2025

TIME: 10:00 a.m.

## PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CFR 35.102.35 104 ADA Title II). All supporting documentation for this meeting is located at the District Office. Agenda and Meeting Minutes are posted online at [elsinorevalleycemetery.com](http://elsinorevalleycemetery.com)

CALL TO ORDER BY \_\_\_\_\_

PLEDGE OF ALLEGIANCE BY \_\_\_\_\_

ROLL CALL BY \_\_\_\_\_

## PUBLIC COMMENTS – 3-minute maximum time per person

*Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.*

Name: \_\_\_\_\_ Topic: \_\_\_\_\_

## CONFIRMATION OF AGENDA

Motion by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

## CONSENT CALENDAR

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.*

1. Approval of Minutes from the January 9, 2025, Regular Board meeting
2. Approval of January 2025 expenditures w/ratification of December financials 2024
3. Operations/Groundskeeper Report

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

## I. REORGANIZATION OF FINANCE COMMITTEE

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

## II. PRESENTATION AND DISCUSSION FOR WEBSITE PLATFORM AND FORMS UNIFICATION

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**III. DISCUSSION AND APPROVAL FOR REGULAR TREE TRIMMING MAINTENANCE (PART I)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**IV. DISCUSSION AND APPROVAL OF NEW BUILDING WIRING FOR SECURITY, NEW GATE AND IT EQUIPMENT AND UPDATES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**V. REQUEST FOR APPROVAL TO REPLACE DAMAGED CEMENT APRONS FOR NEW BUILDING**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**VI. COMMITTEE UPDATES**

Military Committee – Memorial Day Project  
Engineering (*new building*) Committee – Update on building progress  
Finance Committee –

**DISTRICT MANAGER COMMENTS**

**DISTRICT COUNSEL COMMENTS**

**BOARD COMMENTS**

Chairman Bryant -
Trustee Jackson -
Trustee Nelson –
Trustee Stoffel -
Vice-Chairman Tompkins -

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Meeting adjourned at \_\_\_\_\_

Next Regular Board Meeting for the Board of Trustees scheduled for March 13, 2025, at 10:00 a.m.