



**ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530**

**REGULAR BOARD MEETING
10:00 A.M., September 14, 2023**

MINUTES

CALL TO ORDER – Meeting was called to order by Chair, Charles Bryant at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Trustee Rose Tompkins

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| Present: | Chair, Charles Bryant | Zoom: Counsel, John Cavanaugh |
| | Vice-Chair, Jeanie Corral | Absent |
| | Trustee, Marilyn Jackson | |
| | Trustee, Sivert Nelson | |
| | Trustee, Rose Tompkins | |
| | District Manager, Stephanie Garcia | |

PUBLIC COMMENTS – Ramona Street regarding request to permit additional headstones at resting area(s)

CONFIRMATION OF AGENDA

Trustee Jackson moved that the agenda be confirmed. Trustee Nelson seconded the motion.

Motion passed 4 – 0 Ayes: 4 Noes: 0

CONSENT CALENDAR

Trustee Tompkins made a motion to approve the consent calendar. Trustee Nelson seconded the motion.

Motion passed 4 – 0 Ayes: 4 Noes: 0

Marilyn Jackson
Sivert Nelson
Rose Tompkins
Charles Bryant

NEW BUSINESS

I. REQUEST FOR APPROVAL OF CONSTRUCTION SERVICES AGREEMENT FOR NEAR CAL CORPORATION

Trustee Jackson made a motion to approve the agreement with Near Cal. Trustee Nelson seconded the motion. The motion was approved 4/0.

II. REQUEST FOR APPROVAL OF NEW HEATING & AIR CONDITIONING UNIT FOR OFFICE

Trustee Tompkins made a motion to approve this unit and it is not to exceed \$12,000.00. Trustee Jackson seconded the motion. The motion was approved 4/0.

III. DISCUSSION REGARDING NEW WORKSHOP GARAGE TO REPLACE STORAGE TRAILERS – ENGINEERING COMMITTEE

Trustee Nelson made a motion for workshop improvements. Trustee Tompkins seconded the motion. This motion was approved 4/0.

IV. DISCUSSION REGARDING PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING

Trustee Tompkins made a motion to allow the current agreement to expire. Trustee Jackson seconded the motion. The motion passed 4/0.

Signed by _____

COMMITTEE UPDATE(S)

Military Committee: Trustee Tompkins requested that Mrs. Lehr be invited to the November Board meeting. To discuss the possibility of a Storm Stadium Memorial Day Project.

Engineering Committee: The old cemetery sign has been removed in preparation of the replacement sign to be installed.

Finance Committee: CFO, Kristine Anderson to prepare information for future investments.

DISTRICT MANAGER COMMENTS

The replacement sign is approximately 6-7 weeks out for installation. The manufacturer is awaiting supplies. New signs made out of more durable/sturdier material have replaced the old signs that were on the grounds. Homeless update was given in regard to the Sheriff's Department and the annual no trespass letter on file.

DISTRICT COUNSEL COMMENTS

SCE v Riverside County was discussed by J. Cavanaugh.

BOARD COMMENTS

- *Chair Bryant – Would like to meet with Congressman Calvert to discuss the retainer wall behind the workshop.*
- *Vice-Chairwoman Corral – Absent*
- *Trustee Jackson – Nothing*
- *Trustee Nelson – Inquired about more land for the cemetery. J. Cavanaugh & S. Garcia are to reach out to adjacent parcel owners and bring information back for the October 2023 Board meeting.*
- *Trustee Tompkins – Requested information for how many years are left before the cemetery is full at its current plot capacity.*

ADJOURNMENT

Trustee Jackson made a motion to adjourn. Trustee Nelson seconded the motion at 11:08 a.m.