



**ELSINORE VALLEY CEMETERY DISTRICT**

18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

951.674.2418

Charles Bryant, Chair  
Jeanie Corral, Vice-Chair  
Janice Jackson, Trustee  
Sivert Nelson, Trustee  
Rose Tompkins, Trustee

**TYPE OF MEETING:** Regular  Special

**DATE:** September 14, 2023

**TIME:** 10:00 a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT  
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CFR 35.102.35 104 ADA Title II).  
All supporting documentation for this meeting is located at the District Office.  
Agenda and Meeting Minutes are posted online at [elsinorevalleycemetery.com](http://elsinorevalleycemetery.com)

**CALL TO ORDER BY** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE BY** \_\_\_\_\_

**ROLL CALL BY** \_\_\_\_\_

**PUBLIC COMMENTS – 3-minute maximum time per person**

*Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.*

Name: \_\_\_\_\_ Topic: \_\_\_\_\_

**CONFIRMATION OF AGENDA**

Motion by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**CONSENT CALENDAR**

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.*

1. Approval of Minutes from the August 10, 2023, Regular Board meeting
2. Approval of August expenditures with ratification of July 2023 financials
3. Operations/Groundskeeper Report

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**I. REQUEST FOR APPROVAL OF CONSTRUCTION SERVICES AGREEMENT FOR NEAR CAL CORPORATION**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**II. REQUEST FOR APPROVAL OF NEW HEATING & AIR CONDITIONING UNIT FOR OFFICE**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**III. DISCUSSION REGARDING NEW WORKSHOP GARAGE TO REPLACE STORAGE TRAILERS - Engineering Committee**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**IV. DISCUSSION REGARDING PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**V. COMMITTEE UPDATE(S)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

- Military Committee –
- Engineering Committee –
- Finance Committee –

**DISTRICT MANAGER COMMENTS**

**COMMENTS**

**BOARD COMMENTS**

Chair Bryant –
Vice-Chair Corral –
Trustee Jackson -
Trustee Nelson –
Trustee Tompkins –

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

Meeting adjourned at \_\_\_\_\_

Next Regular Board Meeting for the Board of Trustees scheduled for October 12, 2023, at 10:00 a.m.