



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING
10:00 A.M., April 13, 2023

MINUTES

CALL TO ORDER – Meeting was called to order by Chair, Charles Bryant at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Stephanie Garcia

Present:	Chair, Charles Bryant	Zoom: Counsel, John Cavanaugh
	Vice-Chair, Jeanie Corral	
	Trustee, Merylyn Jackson	
	Trustee, Sivert Nelson	
	Trustee, Rose Tompkins	
	District Manager, Stephanie Garcia	

PUBLIC COMMENTS – NONE

CONFIRMATION OF AGENDA

Vice-Chairwoman Corral moved that the agenda be confirmed. Trustee Nelson seconded the motion.
Motion passed 5 – 0 Ayes: 5 Noes: 0

CONSENT CALENDAR

Trustee Jackson made a motion to approve the consent calendar. Vice-Chair Corral seconded the motion.
Motion passed 5 – 0 Ayes: 5 Noes: 0

Jeanie Corral
Merylyn Jackson
Sivert Nelson
Rose Tompkins
Charles Bryant

NEW BUSINESS

I. DISCUSSION AND APPROVAL FOR ARCHITECTURAL DESIGN COMPANY - SIGN

Trustee Jackson made a motion to approve sign design and installation not to exceed \$30K. Trustee Nelson seconded the motion. The motion passed 5/0

II. DISCUSSION FOR ADDITIONAL PANELING FOR NICHE WALL

Vice-Chair Corral made a motion to reject this agenda item. Trustee Jackson seconded the motion. The motion passed 5/0

III. REQUEST FOR APPROVAL FOR CONCRETE ENCLOSURE AROUND FOR TRASH/RECYCLE BINS

Vice-Chair Corral made a motion to ask CR&R to come out and share specific parameters. Trustee Jackson seconded the motion. The motion passed 5/0

IV. CONSIDERATION OF SUPPORT LETTER FOR AB 557 (HART)

Vice-Chair Corral made a motion to Receive and File this item. Trustee Jackson seconded the motion.

V. REQUEST FOR APPROVAL OF TWO NEW KUBOTA UTILITY VEHICLES TO REPLACE TWO OUTDATED VEHICLES

Vice-Chair Corral made a motion to approve the two new Utility Vehicles. The purchase will be made from the Fiscal Year 22/23 Budget. Trustee Jackson Seconded the motion. Motion carried 5/0

VI. COMMITTEE UPDATE(S)

Military Committee: A meeting with members to discuss the project was announced.

Engineering Committee: Base Plan and Replacement Sign update

Finance Committee: Upcoming Budget meeting is scheduled for March 24, 2023

DISTRICT MANAGER COMMENTS

RFP for Office stucco project is due on April 28, 2023

DISTRICT COUNSEL COMMENTS

Suggested a refresher course be added to the May Agenda for Board members role.

Introduction of Cassy London to the Board and requested that a promo video be played.

BOARD COMMENTS

- *Chair Bryant – Shared that Supervisor Spiegel’s visit was very nice even in the rain. Requested photos.*
- *Vice-Chairwoman Corral – Shared that she attended the recent City Council meeting regarding the Haul Project. She requested that the Board of Trustees approve a formal letter of rejection be sent to the City of Lake Elsinore for the project. The Board asked Counsel to prepare an itemized list of items in a letter for signature.*
- *Trustee Jackson – Inquired about the open positions for Groundsman I and Administrative Assistant.*
- *Trustee Nelson – Nothing*
- *Trustee Tompkins – Requested that Podium photos be resent. Did Supervisor Spiegel visit the Murrieta or Temecula Cemetery’s?*

ADJOURNMENT

Vice-Chairwoman Corral motioned to adjourn. Trustee Nelson seconded the motion at 11:00 a.m.