



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING
10:00 A.M., January 12, 2023

MINUTES

CALL TO ORDER – Meeting was called to order by Chair, Charles Bryant at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Sivert Nelson

Present: Chair, Charles Bryant
Vice-Chair, Rose Tompkins
Trustee, Jeanie Corral
Trustee, Merilyn Jackson
Trustee, Sivert Nelson

Absent: NONE

Via Zoom: Counsel, John Cavanaugh

District Manager, Stephanie Garcia

PUBLIC COMMENTS – NONE

CONFIRMATION OF AGENDA

Trustee Corral moved that the agenda be confirmed. Trustee Jackson seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0

CONSENT CALENDAR

Trustee Corral made a motion to approve the consent calendar. Vice-Chair Tompkins seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0

Rose Tompkins
Jeanie Corral
Merilyn Jackson
Sivert Nelson
Charles Bryant

NEW BUSINESS

I. CLOSED SESSION – Public Employee Appointment – District Manager

Report out by Counsel: The Board of Trustees held a duly closed session where they voted 5-0 to approve the District Manager contract.

II. ELECTION OF OFFICERS

Trustee Jackson made a motion to nominate Charles Bryant as the Chair. Trustee Corral seconded the motion, a roll call confirmed the nomination. Chair Bryant requested a nomination for Vice-Chair. Vice-Chair Tompkins made a motion to nominate Trustee Corral. A Roll Call confirmed Vice-Chair Corral.

Motion passed 5 – 0 Ayes: 5 Noes: 0

Signed by _____

III. CONSIDERATION OF APPROVAL OF AUDIT REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2022

Trustee Tompkins made a motion to receive and file this item. Trustee Jackson seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0

IV. APPROVAL FOR CFO TO SIGN MONTHLY COUNTY OF RIVERSIDE VOUCHERS

Trustee Tompkins made a motion to table the item until January 2023. Trustee Jackson seconded the motion.

Motion passed 5 – 0 Ayes: 5 Noes: 0

V. DISCUSSION FOR ADDITIONAL SECURITY ON DISTRICT GROUNDS

Motion passed 5 – 0 Ayes: 5 Noes: 0

DISTRICT MANAGER COMMENTS

The oak tree in Section GS has been removed and a replacement tree is being researched. Solar lights are being installed today in Section L. The El Toro replacement street signs have been requested by our office to the City of Lake Elsinore. All graffiti around El Toro Road was submitted to the City of Lake Elsinore last week and the culvert has already been repainted. The Engineering Project Manager toured the grounds on January 12, 2023, for the irrigation project.

DISTRICT COUNSEL COMMENTS

Counsel confirmed the Worker’s Compensation case is settled and proactive measures were helpful. He will be working with the District Manager to update all employee handbook policies and renew them if necessary. Will ask District Manager to look up teleconferencing systems with better audio for meetings.

BOARD COMMENTS

- *Chair Bryant – Shared that Supervisor 2, Mrs. Karen Spiegel will be touring the grounds. Would like to have research on artificial turf in Section M completed.*
- *Trustee Corral – Visited the office on Monday and the place was a mad house. Where are we with the water well?*
- *Trustee Jackson – Asked how much interment space is available.*
- *Trustee Nelson – Nothing*
- *Vice-Chair Tompkins – Called the City of Lake Elsinore for Collier Avenue weeds and trash to be cleaned.*

ADJOURNMENT

Trustee Tompkins motioned to adjourn. Trustee Nelson seconded the motion at 11:09 a.m.

Signed by _____