



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

SPECIAL BOARD MEETING
10:00 A.M., AUGUST 24, 2022

MINUTES

CALL TO ORDER – Meeting was called to order by Chair, Charles Bryant at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Trustee Corral

Present: Chair, Charles Bryant
Vice-Chair, Rose Tompkins
Trustee, Merylyn Jackson
Trustee, Jeanie Corral
Trustee, Sivert Nelson
Counsel, John Cavanaugh
District Manager, Stephanie Garcia

Absent: None

PUBLIC COMMENTS – NONE

CONFIRMATION OF AGENDA - NONE

Vice-Chair Tompkins, moved that the agenda be confirmed and was seconded by Trustee, Jackson
Motion passed 5 – 0
Rose Tompkins
Jeanie Corral
Merylyn Jackson
Sivert Nelson
Charles Bryant

CONSENT CALENDAR

1. Counsel Cavanaugh requested a duly authorized closed session item as Agenda item # 4 for significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9; Number of cases: 1.

Trustee Corral made a motion to approve the request and Vice-Chair Tompkins seconded the motion.
Motion passed 5 – 0
Rose Tompkins
Jeanie Corral
Merylyn Jackson
Sivert Nelson
Charles Bryant

NEW BUSINESS

I. ACTION ITEMS-ESTABLISH NEW DISTRICT EMPLOYEE POSITION OF LEAD GROUNDSMAN AND APPROVE A PAY RANGE FOR THE NEW POSITION AND MAKE THE NECESSARY BUDGET APPROPRIATION.

Trustee Jackson made a motion to approve the position of Senior Groundsman. Trustee Corral seconded the motion.
Motion passed 5 - 0
Rose Tompkins
Jeanie Corral
Merylyn Jackson
Sivert Nelson
Charles Bryant

II. ACTION ITEM-ESTABLISH NEW STAFF POSITION FOR A FULL-TIME DISTRICT ADMINISTRATIVE ASSISTANT

Vice-Chair Tompkins made a motion to approve the position. Trustee Jackson seconded the motion.

Motion passed 5 - 0

Rose Tompkins
Jeanie Corral
Merilyn Jackson
Sivert Nelson
Charles Bryant

III. REQUEST FOR APPROVAL OF ADDITIONAL DISTRICT FUNDING FOR NICHE WALL DELIVERY IN SECTION - F

Trustee Jackson made a motion to approve the additional funding for taxes for the Niche Wall Project. Trustee Corral seconded the motion.

Motion passed 5 – 0

Rose Tompkins
Jeanie Corral
Merilyn Jackson
Sivert Nelson
Charles Bryant

IV. CLOSED SESSION – REPORTING OUT

Duly authorized closed session of anticipated litigation. Significant exposure to litigation pursuant to paragraph (2). No reportable action to be taken. Closed Session In: 10:25 a.m. Out: 11:09 a.m.

STAFF COMMENTS

Staff told the Board that the Memorial Day letter was mailed as directed.
Staff shared that a tree specialist came to look at the sick oak tree.
Flags were purchased and crosses are being made for Memorial Day 2023.

DISTRICT COUNSEL COMMENTS

Nothing

BOARD COMMENTS

- *Chair Bryant – Nothing*
- *Trustee Corral – Discussed a water damaged stone for Tom Hudson*
- *Trustee Jackson – The cemetery sign is badly messed up.*
- *Trustee Nelson – Nothing*
- *Vice-Chair Tompkins – Outside trash and weeds need to be taken care of on Collier Avenue. Staff asked that she contact the city for clean-up.*

ADJOURNMENT

Trustee Jackson motioned to adjourn, and the meeting was closed at 11:28 a.m.

Signed by

