



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE  
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING  
10:00 A.M., FEBRUARY 10, 2022

MINUTES

**CALL TO ORDER** – Meeting was called to order by Chair, Chuck Bryant at 10:00 a.m.

**PLEDGE OF ALLEGIANCE** – Pledge was led by Trustee, Sivert Nelson

**ROLL CALL** – Chair Bryant moved that all were present, and no roll call is needed

Present: Chair, Charles Bryant  
Vice-Chair, Rose Tompkins  
Trustee, Janice Jackson  
Trustee, Jeanie Corral  
Trustee, Sivert Nelson  
Counsel, John Cavanaugh  
District Manager, Stephanie Garcia

Absent: NONE

**PUBLIC COMMENTS** – Jacob E. Elymelech

**CONFIRMATION OF AGENDA**

Trustee Jackson moved that the agenda be confirmed and was seconded by Trustee, Corral  
Motion passed 5 – 0 Charles Bryant  
Rose Tompkins  
Jeanie Corral  
Janice Jackson  
Sivert Nelson

District Manager read Oath of Office and affirmed new Trustee Sivert Nelson

**CONSENT CALENDAR**

1. Approval of the Minutes from the January 13, 2022, Regular Board Meeting
2. Approval of January expenditures w/ratification of December financials 2021
3. Approval to amend the policy and procedure manual prohibiting private statues on cemetery grounds
4. Approval to amend the policy and procedure manual prohibiting outside baby casket vaults
5. Operations/Groundskeeper Report

Trustee Corral made a motion to approve the Consent Calendar. Vice-Chair Tompkins seconded the motion.  
Motion passed 5 – 0 Charles Bryant  
Jeanie Corral  
Janice Jackson  
Sivert Nelson  
Rose Tompkins

**NEW BUSINESS**

**I. DISCUSSION AND REVIEW OF AUDIT**

Motion was made by Trustee Corral to Receive and File the audit. Vice-Chair Tompkins seconded the motion.  
Motion passed 5 – 0 Ayes: 5 Noes: None Absent: None

Signed by \_\_\_\_\_

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**II. REVIEW OF 6-MONTH ELSINORE VALLEY CEMETERY DISTRICT BUDGET**

Chair Bryant reviewed the 6-month budget.

Motion passed 5 – 0    Ayes: 5    Noes: None    Absent: None

**III. REVIEW AND APPROVAL FOR PURCHASE OF SHADE TREES FOR SECTION DD**

The Board of Trustees approved the tree project.

Motion passed 5 - 0    Ayes: 5    Noes: None    Absent: None

**IV. REQUEST FOR APPROVAL OF REPAIR TO ELECTRICAL BOX PROJECT IN SECTION L**

The Board of Trustees approved the electrical project.

Motion passed 5 - 0    Ayes: 5    Noes: None    Absent: None

**V. CONSIDERATION OF APPROVAL OF CONTRACT FOR PROFESSIONAL SERVICES WITH PETRA GEOSCIENCES, INC., FOR PORPOSED SOIL TESTING OF LOCATION FOR NICHE WALL PROJECT**

The item has been tabled until a formal proposal is presented to the Board of Trustees and the Niche Wall Committee confirms the location of the project.

**VI. AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE ELSINORE VALLEY CEMTERY DISTRICT INCREASING THE TRUSTEES’ COMPENSATION FOR ATTENDING BOARD MEETINGS FROM ONE HUNDRED TEN DOLLARS AND TWENTY-FIVECENTS (\$110.25) TO ONE HUNDRED FIFTEEN DOLLARS AND FIFTY-CENTS (\$115.76) PER BOARD MEETING**

A motion was made by J. Corral and seconded by R. Tompkins to approve the stipend increase.

Motion passed 5 – 0    Ayes: 5    Noes: None    Absent: None

**STAFF COMMENTS (Stephanie Garcia)**

Suggestion that discussion items be placed under Board comments to see if a Trustee agrees to add the item to an agenda where staff will then decide where it fits into an upcoming agenda.

Military Committee and Memorial Day status with N. Johnson and boy scouts

My focus will be completion of major projects and a decrease in agenda items.

K. Anderson and I met after the Finance Committee meeting, and we are working on the price list increase.

The Riverside County Agricultural Department will be renewing the district’s annual Restricted Materials Permit.

**DISTRICT COUNSEL COMMENTS**

- No Comment

**BOARD COMMENTS**

- *Chair Bryant* – Suggested that J. Cavanaugh conduct an Ethics Training for the board since there is a new member.
- *Trustee Corral* – Would like assistance from the staff in locating 14 unoccupied graves and shared list. The Special District Commission - LAFCO nomination was reviewed and signed by Chair Bryant.
- *Trustee Jackson* – Welcomed Sivert to the board and thanked S. Garcia.
- *Trustee Nelson* – No Comment
- *Vice-Chair Tompkins* – Asked about the possibility of a sound wall for services. Suggested a new PA system for the committal center.

**ADJOURNMENT**

Vice Chair Tompkins motioned to adjourn meeting and Trustee Corral seconded the motion at 10:56 a.m.

Motion passed 5 - 0    Ayes: 5    Noes: None    Absent: None

Signed by 