



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530
951.674.2418

Chuck Bryant, Vice Chair
Jeanie Corral, Trustee
Janice Jackson, Trustee
Rose Tompkins, Trustee

TYPE OF MEETING: Regular Special

DATE: JANUARY 13, 2022

TIME: 10:00 a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CFR 35.102.35 104 ADA Title II).
All supporting documentation for this meeting is located at the District Office.
Agenda and Meeting Minutes are posted online at elsinorevalleycemetery.com

CALL TO ORDER BY _____

PLEDGE OF ALLEGIANCE BY _____

ROLL CALL BY _____

PUBLIC COMMENTS – 3-minute maximum time per person

Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.

Name: _____ Topic: _____

CONFIRMATION OF AGENDA

Motion by _____ Seconded _____ Vote: Yes ___ No ___ Abstain ___

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.

1. Approval of the Minutes from the November 11, 2021, Regular Board Meeting
2. Approval of December and January Expenditures w/Ratification of October and November Financials 2021
3. Approval of 2023 Holiday Schedule
4. Operations/Groundskeeper Report

Motion by _____ Seconded by _____ Vote: Yes ___ No ___ Abstain ___

I. ELECTION OF OFFICERS

Staff defers to Board of Trustees

Motion by _____ Seconded by _____ Vote: Yes ___ No ___ Abstain ___

II. REAPPOINTMENT OF OFFICER - SWEARING IN OF R. TOMPKINS

Motion by _____ Seconded by _____ Vote: Yes ___ No ___ Abstain ___

III. CONSIDERATION OF APPROVAL FOR FULL TIME FOREMAN POSITION

Staff recommends the approval of a Foreman position for the grounds

Motion by _____ Seconded by _____ Vote: Yes ___ No ___ Abstain ___

IV. DISCUSSION AND DESIGNATION OF SINGLE VS. DOUBLE BURIALS PER SECTION TO BE ADDED TO THE POLICY AND PROCEDURE MANUAL

Staff recommends the labeling of sections of the Cemetery for use

Motion by _____ Seconded by _____ Vote: Yes ___ No ___ Abstain ___

FUTURE AGENDA ITEMS

Discussion on Irrigation Project 2022	Fee Study for Price List Increase– February 2022
Review of 2021/2022 FY Audit – February 2022	Review/Revise Employee Manual – February 2022
TENTATIVE: The entire Master Plan project, is to be completed and submitted prior to being presented to the Board	New Building Project- March 2022
Cell Phone Tower	Headstone Cleaning Project for disintegrating stones
Annual Cleaning Project for Obelipse in Section G.	EVMWD – Discussion of Rebate Program

STAFF COMMENTS

DISTRICT COUNSEL COMMENTS

BOARD COMMENTS

Trustee Bryant
Trustee Corral
Trustee Jackson
Trustee Tompkins

Motion by _____ Seconded by _____ Vote: Yes ___ No ___ Abstain ___

Meeting adjourned at _____

Next Regular Board Meeting for the Board of Trustees scheduled for February 10, 2022, at 10:00 a.m.