

ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE  
LAKE ELSINORE, CA 92530

**REGULAR BOARD MEETING**  
**10:00 A.M., JULY 08, 2021**

**MINUTES**

**CALL TO ORDER** – Meeting was called to order by Chairwoman K. Snyder at 10:00 a.m.

**PLEDGE OF ALLEGIANCE** – Pledge was led by Paul Stehly

**ROLL CALL** – Stephanie Garcia, Acting District Manager

Present: Karen Snyder, Chairperson  
Vice Chair, Charles Bryant  
Jeanie Corral, Trustee  
Janice Jackson, Trustee  
Rose Tompkins, Trustee  
John Cavanaugh, District Counsel  
Stephanie Garcia, Acting District Manager

Guest: Ron Kammeyer  
Brian Schroeder  
Paul Stehly

**PUBLIC COMMENTS** – None

**CONFIRMATION OF AGENDA**

Trustee Corral moved that the Agenda be approved. Confirmation was seconded by Vice-Chair Bryant. Vice-Chair Bryant requested that item IV be pulled until the August 2021 RBM Agenda.

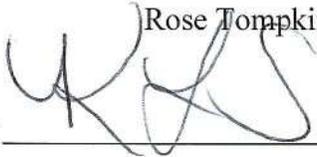
Motion passed 5 – 0 Karen Snyder  
Charles Bryant  
Jeanie Corral  
Janice Jackson  
Rose Tompkins

**CONSENT CALENDAR**

1. Approval of Minutes of the June 10, 2021, Regular Board Meeting
2. Approval of June Expenditures and Ratification of May Disbursements 2021
3. Operations/Groundskeeper Report

Vice-Chair Bryant moved the Consent Calendar be approved and was seconded by Trustee Corral.

Motion passed 5 – 0 Karen Snyder  
Charles Bryant  
Jeanie Corral  
Janice Jackson  
Rose Tompkins

Signed by 

**NEW BUSINESS**

**I. DISCUSSION REGARDING WATER WELL**

Vice-Chair Bryant made a motion to direct staff to develop an RFP with notice of prevailing wage to post for drilling of a new well on the grounds. The motion was seconded by Trustee Corral.

Motion passed 5 - 0 Karen Snyder  
Charles Bryant  
Jeanie Corral  
Janice Jackson  
Rose Tompkins

**II. DISCUSSION REGARDING PROPOSED EVMWD WATER AGREEMENT**

Vice-Chair Bryant made a motion to accept the extended extension from EVMWD on the existing water well agreement at all current costs from the existing agreement. Trustee Jackson seconded the motion.

Motion passed 5 - 0 Karen Snyder  
Charles Bryant  
Jeanie Corral  
Janice Jackson  
Rose Tompkins

**III. STATUS UPDATE REGARDING NICHE WALL PROJECT FOR BID PROCESS**

Chair Snyder made a motion for Stephanie to email R. Kammeyer regarding niche wall deadlines. Vice-Chair Bryant seconded the motion.

Motion passed 5 - 0 Karen Snyder  
Chuck Bryant  
Jeanie Corral  
Janice Jackson  
Rose Tompkins

**IV. DISCUSSION OF HISTORICAL RESEARCH PROJECT(S) (4<sup>TH</sup> UPDATE)**

Vice-Chair Bryant requested that item IV be tabled until the August 2021 RBM Agenda.

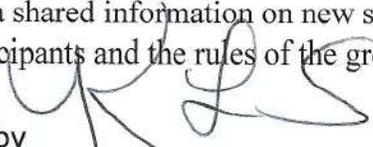
Motion passed 5 - 0 Karen Snyder  
Chuck Bryant  
Jeanie Corral  
Janice Jackson  
Rose Tompkins

**FUTURE AGENDA ITEMS**

Discussion of historical research project(s) 4th update	Accessibility for plot cards and confidential records
Status update on Jewish cemetery fence project	Status Update regarding Niche Wall Project for bid process

**STAFF COMMENTS**

- Shared the CAPC educational conference invitation for October 2021.
- Stephanie Garcia shared information on new staff.
- Highpointe participants and the rules of the grounds were discussed.

Signed by  \_\_\_\_\_

- Work Release participants are working on several projects on the grounds.

#### **DISTRICT COUNSEL COMMENTS**

- Nothing

#### **BOARD COMMENTS**

- *Vice-Chair Bryant* – Would like to have a marketing flyer prepared bi-annually for the taxpayers that is similar to other agency brochures showing what projects are taking place at the cemetery.
- *Trustee Corral* – Shared that a grant writer could assist in restoring some of the standing monuments on the grounds. She read the distributed CAPC newsletter and shared some of the articles. She asked if anyone should attend the next CAPC conference.
- *Trustee Jackson* – Nothing
- *Trustee Tompkins* – Re-cap of project for Kammeyer & Associates, the first is the Niche Wall and the second item is the irrigation project.
- *Chair Snyder* – We need to stay focused. Stephanie will email Ron Kammeyer regarding the deadline of Thursday, July 15, 2021, for the specifications for the Niche Wall foundation(s). A thank you to Stephanie and John for all your help.

#### **ADJOURNMENT**

Trustee Corral motioned to adjourn meeting and Trustee Jackson seconded to adjourn at 11:13 a.m.

Signed by  \_\_\_\_\_

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