



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING
10:00 A. M., FEBRUARY 11, 2021

MINUTES

CALL TO ORDER – Meeting was called to order by Chairperson K. Snyder at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Trustee, Janice Jackson

ROLL CALL – Stephanie Garcia, Temporary District Manager

Present: Karen Snyder, Chairperson
Vice Chair, Charles Bryant
Jeanie Corral, Trustee
Janice Jackson, Trustee
Rose Tompkins, Trustee
John Cavanaugh, District Counsel
Stephanie Garcia, Temporary District Manager

PUBLIC COMMENTS – None

CONFIRMATION OF AGENDA

Trustee Corral moved the Agenda be approved with one correction in grammar on it. Confirmation was seconded by Vice-Chair Bryant.

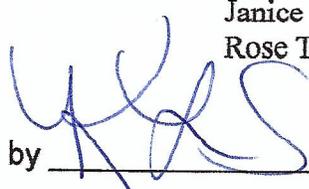
Motion passed 5-0 - Karen Snyder
Charles Bryant
Jeanie Corral
Janice Jackson
Rose Tompkins

CONSENT CALENDAR

1. Approval of Minutes of the January 11, 2021, Regular Board Meeting
2. Approval of February Expenditures and Ratification of January Disbursements 2021
3. Status Update regarding Six Month Review of Budget – Receive and File
6. Groundskeeper Report

Trustee Corral moved the Consent Calendar be approved and was seconded by Vice-Chair Bryant.

Motion passed 5-0 - Karen Snyder
Charles Bryant
Jeanie Corral
Janice Jackson
Rose Tompkins

Signed by  _____

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NEW BUSINESS

I. UPDATE ON AUDITOR FOR FISCAL YEAR 2020/2021

Item was tabled until Regular Board Meeting of March 11, 2021

II. SIX MONTH REVIEW OF BUDGET – BUDGET COMMITTEE

This item was asked by Vice-Chair Bryant to be moved to Receive and File.

III. DISCUSSION REGARDING MEMORIAL DAY 2021

After a brief discussion, Trustee Jackson made a motion to have staff write a letter to Pastor Fred, the VFW and the American Legion inquiring about a joint venture with The Storm and/or Chamber of Commerce. This item was seconded by Trustee Tompkins.

Motion passed 5-0 - Karen Snyder
Chuck Bryant
Jeanie Corral
Janice Jackson
Rose Tompkins

IV. DISCUSSION TO REQUEST THAT REGULAR BOARD MEETINGS BE MOVED TO THIRD THURSDAY OF EACH MONTH AND TO START AT 10:00 a.m.

Trustee Jackson made a motion to table the item until the Women’s group restarts their monthly meetings. The item was seconded by Vice-Chair Bryant.

Motion passed 5-0 - Karen Snyder
Charles Bryant
Jeanie Corral
Janice Jackson
Rose Tompkins

V. APPROVAL OF ORDINANCE INCREASING BOARD OF TRUSTEES STIPEND

Trustee Corral made a motion to approve to approve this item. Trustee Jackson seconded the motion.

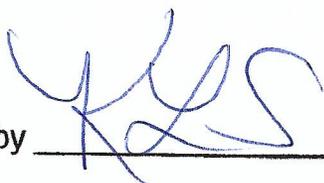
Motion passed 5-0 - Karen Snyder
Charles Bryant
Jeanie Corral
Janice Jackson
Rose Tompkins

VI. DISCUSSION REGARDING STATUS OF RESEARCH PROJECT FOR WATER WELL

Trustee Corral made a motion to approve a general semantics of the irrigation line. Specifically, Where are the irrigation lines? and, What condition are the irrigation lines in? Vice-Chair Bryant seconded the motion.

Motion passed 5-0 - Karen Snyder
Charles Bryant
Jeanie Corral
Janice Jackson
Rose Tompkins

Signed by _____



FUTURE AGENDA ITEMS

Update on irrigation consultant project (Kammeyer)	Update on Auditor selection
Porta Potty Requirement for Work Release	Status Update regarding Office Building Project
Price List Increase	Status Update regarding Niche Wall Project

STAFF COMMENTS

- Stephanie Garcia announced that the cemetery is having a minimum of one interment per day. There is a maximum of four interments per day. All guests are seen by appointment only with a minimum four – six appointments per day.
- Cell Tower Lease Agreement could help offset headstone cleaning.
- Feedback on the two headstone pillars in the “G” section was given; \$ 435.00 each.
- Regular headstone cleaning is currently \$ 70.00 per marker by a vendor.

DISTRICT COUNSEL COMMENTS

- District Counsel Cavanaugh discussed a personnel matter that is processing through the preliminary phase.

BOARD COMMENTS

- *Vice-Chair Bryant* - Discussed the recent cave-in's and asked for clarification on safety equipment used to prevent these issues. Also sought clarification on the PVC-Rebar Trees that will be replacing the 18 trees that are on the grounds and are rusted.
- *Trustee Corral* – Shared that she met with R. Kammeyer regarding the irrigation project and they discussed historical information including taking a tour of some of the landmarks in town.
- *Trustee Jackson* – Requested that her stipend be in check form. All Trustees agreed that they would accept a check but, they have the option to have direct deposit.
- *Trustee Tompkins* - Nothing
- *Chair Snyder* - Nothing

ADJOURNMENT

Vice-Chair Bryant motioned to adjourn meeting and Trustee Corral seconded to adjourn at 11:08 a.m.

Signed by  _____

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