



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530

REGULAR BOARD MEETING
10:00 A. M., NOVEMBER 12, 2020

MINUTES

CALL TO ORDER – Meeting was called to order by Chairperson K. Snyder at 10:00 a.m.

PLEDGE OF ALLEGIANCE – Pledge was led by Stephanie Garcia

ROLL CALL – Stephanie Garcia, Temporary District Manager

Present: Karen Snyder, Chairperson
Rose Tompkins, Vice Chair
Charles Bryant, Trustee
Jeanie Corral, Trustee
Janice Jackson, Trustee
John Cavanaugh, District Counsel
Stephanie Garcia, Temporary District Manager
Ron Kammeyer, Kammeyer & Associates
Craig Goveia, Custom Concrete Services Corporation

PUBLIC COMMENTS – None

CONFIRMATION OF AGENDA

Trustee Corral moved the agenda be approved and was seconded by Trustee Jackson.

Motion passed 5-0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

CONSENT CALENDAR

1. Approval of Minutes of the October 08, 2020 Regular Board Meeting
2. Approval of Warrant List for Period October 10, 2020 to November 12, 2020
3. Approval of Amendment to Agreement for Interim District Manager Services
4. Operations/Groundskeeper Report

Trustee Corral commented on one of the district's investments showing a loss. She said that she would contact K. Anderson directly with questions. Trustee Bryant moved the Consent Calendar be approved and was seconded by Trustee Corral.

Motion passed 5-0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

Signed by 

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NEW BUSINESS

I. PRESENTATION BY KAMMEYER & ASSOCIATES REGARDING STATUS OF ARCHITECTURAL LANDSCAPE OF DISTRICT PROPERTY

Trustee Bryant moved to approve the contract with Master Plan for the Cemetery up to \$20,000.00 and was seconded by Trustee Corral.

Motion passed 5-0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

II. PRESENTATION BY CUSTOM CONCRETE SERVICES CORPORATION FOR FENCELINE SHRUBBERY/PLANT PROJECT

Trustee Jackson moved to approve project and was seconded by Trustee Bryant.

Motion passed 5-0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

III. CONSIDERATION OF APPROVAL FOR CHRISTMAS TREE DECORATING CONTEST (moved to item 1)

After a brief discussion regarding the contest rules following the policy & procedures and Christmas tree guidelines, Counsel Cavanaugh offered to donate the first place, prize of \$100.00 in gift card form. Trustee Bryant offered to donate the second place, prize of \$50.00 and the remainder of the Trustees agreed to donate \$8.00 each for the third place, prize of \$25.00. The remainder of the money will be used for decorations. Chair Snyder donated \$20.00 to go towards the contest prize and also donated ornaments to the district. Trustee Bryant moved to approve the contest and was seconded by Trustee Corral.

Motion passed 5-0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

IV. CONSIDERATION OF APPROVAL OF ALCOHOL ORDINANCE FOR SIGNAGE AND ENFORCEMENT ON GROUNDS

Chair Snyder requests that a sign be made to place on the grounds. Trustee Corral made a motion to approve and was seconded by Trustee Jackson.

Motion passed 5-0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

Signed by 

V. CONSIDERATION TO APPROVE \$331,133.00 IN EXCESS REVENUE FROM THE GENERAL FUND TO THE CAPITAL OUTLAY FUND FROM FISCAL YEAR 2018/2019

Trustee Corral made a motion to approve and was seconded by Trustee Bryant seconded the motion.

Motion passed 5-0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

VI. CONSIDERATION FOR APPROVAL TO TERMINATE CONVENIENCE FEE REFUND FOR CREDIT CARD PURCHASES

Trustee Bryant made a motion to approve and was seconded by Trustee Corral.

Motion passed 5 – 0 - Karen Snyder
Rose Tompkins
Charles Bryant
Jeanie Corral
Janice Jackson

FUTURE AGENDA ITEMS

<p><u>RFP update for District office Remodel with ADA Bathroom</u> <u>Status update on irrigation consultant project</u> <u>Improvement of shop area/removal of extra storage sheds/buildings</u> December – Election of Officers</p>

STAFF COMMENTS

- Stephanie Garcia prepared a written Memorandum describing the day to day operations at the District and gave status of recent projects to the Board of Trustees prior to the meeting. Today, she shared information on the Norco Veteran’s Memorial and told the Board that Daniel will be taking vacation in December and will return in January.

DISTRICT COUNSEL COMMENTS

- NONE

BOARD COMMENTS

- *Trustee Bryant* Clarification on chingadera means the day/name of something. All laughed
- *Trustee Corral* shared that the alarm system has gone off two times. She also suggested that City Councilmember, Natasha Johnson could look into clock timing at Collier/Riverside. She reached out to Natasha Johnson and she said that she will speak with traffic engineers.
- *Trustee Jackson* NONE
- *Vice Chair Tompkins* shared that the road by her home has been repaired and is finished.

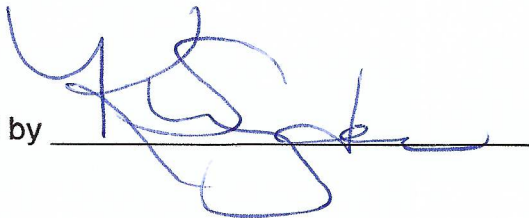
Signed by 

- *Chair Snyder* NONE

ADJOURNMENT

Trustee Corral motioned to adjourn meeting and Trustee Jackson seconded to adjourn at 11:08 a.m.

Signed by _____

A handwritten signature in blue ink, appearing to be "K. Snyder", written over a horizontal line.

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