



# ELSINORE VALLEY CEMETERY DISTRICT

18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

951.674.2418

Karen Snyder, Chair  
Rose Tompkins, Vice Chair  
Chuck Bryant, Trustee  
Jeanie Corral, Trustee  
Janice Jackson, Trustee

**TYPE OF MEETING:** Regular  Special

**DATE:** JANUARY 14, 2021

**TIME:** 10:00 a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT  
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CFR 35.102.35 104 ADA Title II).  
All supporting documentation for this meeting is located at the District Office.  
Agenda and Meeting Minutes are posted online at [elsinorevalleycemetery.com](http://elsinorevalleycemetery.com)

**CALL TO ORDER BY** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE BY** \_\_\_\_\_

**ROLL CALL BY** \_\_\_\_\_

**PUBLIC COMMENTS** – 3-minute maximum time per person

*Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.*

Name: \_\_\_\_\_ Topic: \_\_\_\_\_

**CONFIRMATION OF AGENDA**

Motion by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**CONSENT CALENDAR**

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.*

1. Approval of the Minutes from the November 12, 2020 Regular Board Meeting
2. Approval of November Expenditures and Ratification of October Disbursements 2020
3. Approval of December Expenditures and Ratification of November Disbursements 2020
4. Approval of January 2021 Expenditures and Ratification of December Disbursements 2020
5. Approval of Professional Services Agreement with Kammeyer & Associates
6. Groundskeeper Report(s) for December 2020 and January 2021

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**I. ELECTION OF OFFICERS**

Staff defers to Board of Trustees for nominations

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**II. STATUS UPDATE REGARDING PONTEM DATA AND ANNUAL SERVICES**

Staff will update the Board of Trustees with statistical information

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**III. CONSIDERATION OF IMPROVEMENT TO SHOP AREA AND REMOVAL OF EXTRA SHEDS/STORAGE CONTAINERS ON CEMETERY GROUNDS**

Staff recommends that the Board review the options available for workshop area improvement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**IV. DISCUSSION REGARDING REVISED RULES AND REGULATIONS FOR THE CEMETERY**

Staff asks the Board of Trustees to review and approve the rules

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**V. DISCUSSION OF MULTIPLE ACTS OF VANDALISM TOWARDS PORTA POTTY**

Staff defers to the Board of Trustees

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**VI. DISCUSSION REGARDING RENEWAL OF CEMETERY CONTRACT WITH EVMWD**

Staff recommends approval of the Agreement renewal offered by EVMWD

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**VII. CONSIDERATION OF APPROVAL TO HIRE UP TO FOUR MORE GROUNDSPEOPLE AND APPROVE A BUDGET APPROPRIATION**

Staff recommends approval for request

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**VIII. STATUS UPDATE PRESENTATION FROM KAMMEYER & ASSOCIATES TO BOARD OF TRUSTEES REGARDING APPROVED ARCHITECTURAL PROJECT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**FUTURE AGENDA ITEMS**

Six Month Review of Budget – Budget Committee	Update on Auditor selection
Memorial Day 2021	Status update regarding office building project

**STAFF COMMENTS**

**DISTRICT COUNSEL COMMENTS**

**BOARD COMMENTS**

Trustee Bryant
Trustee Corral
Trustee Jackson
Vice Chair Tompkins
Chair Snyder

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

Meeting adjourned at \_\_\_\_\_

Next Regular Board Meeting for the Board of Trustees scheduled for February 11, 2021 at 10:00 a.m.