



**ELSINORE VALLEY CEMETERY DISTRICT**

18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

951.674.2418

Karen Snyder, Chair  
Rose Tompkins, Vice Chair  
Chuck Bryant, Trustee  
Jeanie Corral, Trustee  
Janice Jackson, Trustee

**TYPE OF MEETING:** Regular  Special

**DATE:** NOVEMBER 12, 2020

**TIME:** 10:00 a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT  
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CFR 35.102.35 104 ADA Title II).  
All supporting documentation for this meeting is located at the District Office.  
Agenda and Meeting Minutes are posted online at [elsinorevalleycemetery.com](http://elsinorevalleycemetery.com)

**CALL TO ORDER BY** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE BY** \_\_\_\_\_

**ROLL CALL BY** \_\_\_\_\_

**PUBLIC COMMENTS – 3-minute maximum time per person**

*Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.*

Name: \_\_\_\_\_ Topic: \_\_\_\_\_

**CONFIRMATION OF AGENDA**

Motion by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**CONSENT CALENDAR**

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.*

1. Approval of the Minutes from the October 08, 2020 Regular Board Meeting
2. Approval of October Expenditures and Ratification of September Disbursements 2020
3. Approval of Amendment to Agreement for Interim District Manager Services
4. Groundskeeper Report

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**I. PRESENTATION BY KAMMEYER & ASSOCIATES REGARDING STATUS OF ARCHITECTURAL LANDSCAPE OF DISTRICT PROPERTY**

Staff defers to Board of Trustees for a Q & A session with Mr. Kammeyer

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**II. PRESENTATION BY CUSTOM CONCRETE SERVICES CORPORATION FOR FENCELINE SHRUBBERY/PLANT PROJECT**

Staff defers to Board of Trustees for a Q & A session with Mr. Goveia

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**III. CONSIDERATION OF APPROVAL FOR CHRISTMAS TREE DECORATING CONTEST**

Staff recommends that the Board approve the event for families who want to participate

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**IV. CONSIDERATION OF APPROVAL OF ALCOHOL ORDINANCE FOR SIGNAGE AND ENFORCEMENT ON GROUNDS**

Staff defers to the Board of Trustees for discussion

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**V. CONSIDERATION TO APPROVE \$ 331,133.00 IN EXCESS REVENUE FROM THE GENERAL FUND TO THE CAPITAL OUTLAY FUND FROM FISCAL YEAR 2018/2019**

CFO K. Andersen recommends that the Board approve the transfer of funds between accounts

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**VI. CONSIDERATION FOR APPROVAL TO TERMINATE CONVENIENCE FEE REFUND FOR CREDIT CARD PURCHASES**

Staff recommends that the Board give approval to terminate the refund for convenience fee(s)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

**FUTURE AGENDA ITEMS**

RFP update for District Office Remodel with ADA bathroom	Improvement of shop area/removal of extra storage sheds/buildings
Update on irrigation consultant project	December – Election of Officers

**STAFF COMMENTS**

**DISTRICT COUNSEL COMMENTS**

**BOARD COMMENTS**

Trustee Bryant

Trustee Corral

Trustee Jackson

Vice Chair Tompkins

Chair Snyder

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_ No \_\_\_ Abstain \_\_\_

Meeting adjourned at \_\_\_\_\_

Next Regular Board Meeting for the Board of Trustees scheduled for December 10, 2020 at 10:00 a.m.