



**ELSINORE VALLEY CEMETERY DISTRICT**

18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

951.674.2418

Karen Snyder, Chair  
Rose Tompkins, Vice Chair  
Chuck Bryant, Trustee  
Jeanie Corral, Trustee  
Janice Jackson, Trustee

**TYPE OF MEETING:** Regular  Special

**DATE:** OCTOBER 8, 2020

**TIME:** 10:00 a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT  
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CFR 35.102.35 104 ADA Title II).  
All supporting documentation for this meeting is located at the District Office.  
Agenda and Meeting Minutes are posted online at [elsinorevalleycemetery.com](http://elsinorevalleycemetery.com)

**CALL TO ORDER BY** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE BY** \_\_\_\_\_

**ROLL CALL BY** \_\_\_\_\_

**PUBLIC COMMENTS** – 3-minute maximum time per person

*Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.*

Name: \_\_\_\_\_ Topic: \_\_\_\_\_

**CONFIRMATION OF AGENDA**

Motion by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**CONSENT CALENDAR**

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.*

- 1. Approval of the Minutes from the September 10, 2020 Regular Board Meeting
- 2. Approval of September Expenditures and Ratification of August Disbursements 2020
- 3. Groundskeeper Report

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**I. CONSIDERATION TO REVIEW, DISCUSS AND APPROVE THE SIX-MONTH BUDGET REVIEW**

Staff recommends that Board defer to CFO, K. Anderson

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

**II. CONSIDERATION OF APPROVAL TO DISCUSS/AMEND THE CURRENT DISTRICT SICK PAY POLICY**

Staff recommends that the sick pay policy be amended

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_

**III. MEMORIAL DAY DISCUSSION WITH COMMITTEE MEMBERS**

Staff recommends that the Board present their requests to Committee for event

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_

**IV. CONSIDERATION OF APPROVAL OF PRICE LIST INCREASE**

Staff recommends that Board approve the first price increase since 2015 for the District

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_

**V. CONSIDERATION OF APPROVAL TO EXTEND TEMPORARY DISTRICT MANAGER’S CONTRACT**

Staff defers to the Board of Trustees

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_

**VI. CONSIDERATION OF APPROVAL OF NEW BURIAL POLICY AND PROCEDURES**

Staff recommends that the Board approve a new burial policy

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote: Yes\_\_\_ No\_\_\_ Abstain\_\_\_

**FUTURE AGENDA ITEMS**

RFP for District Office Remodel with ADA Bathroom	RFP for Fiscal Year Auditor
Status update on Water Consultant	Approval of Contract for Soil Engineer (Niche Wall)

**STAFF COMMENTS**

**DISTRICT COUNSEL COMMENTS**

**BOARD COMMENTS**

Trustee Bryant

Trustee Corral
Trustee Jackson
Vice Chair Tompkins
Chair Snyder

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Meeting adjourned at \_\_\_\_\_

Next Regular Board Meeting for the Board of Trustees scheduled for November 12, 2020 at 10:00 a.m.