



ELSINORE VALLEY CEMETERY DISTRICT

18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

951.674.2418

Karen Snyder, Chair
Rose Tompkins, Vice Chair
Chuck Bryant, Trustee
Jeanie Corral, Trustee
Janice Jackson, Trustee

TYPE OF MEETING: Regular Special

DATE: AUGUST 13, 2020

TIME: 10:00 a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CFR 35.102.35 104 ADA Title II).
All supporting documentation for this meeting is located at the District Office.
Agenda and Meeting Minutes are posted online at elsinorevalleycemetery.com

CALL TO ORDER BY _____

PLEDGE OF ALLEGIANCE BY _____

ROLL CALL BY _____

PUBLIC COMMENTS – 3-minute maximum time per person

Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.

Name: _____ Topic: _____

CONFIRMATION OF AGENDA

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.

- 1. Approval of the Minutes from the July 9, 2020 Regular Board Meeting.
- 2. Approval of July Expenditures and Ratification of June Disbursements 2020.
- 3. Groundskeeper Report.

Motion by _____ Seconded by _____ Vote: Yes _____ No _____ Abstain _____

I. CONSIDERATION OF APPROVAL OF INVESTMENT BANKER/FIRM FOR DISTRICT FINANCE PORTFOLIO

Staff recommends that Board approve an Investment Banker to oversee financial accounts

Motion by _____ Seconded by _____ Vote: Yes _____ No _____ Abstain _____

II. CONSIDERATION OF APPROVAL OF LANDSCAPING “COMPANY” FOR MAINTENANCE OF TREES ON CEMETERY GROUNDS, DISCUSSION OF YEARLY MAINTENANCE PROGRAM

Staff recommends selecting a company to trim trees in 2 phases and on an annual basis

Motion by_____ Seconded by_____ Vote: Yes___ No___ Abstain___

III. CONSIDERATION OF APPROVAL OF “COMPANY” FOR CONSTRUCTION OF NICHE WALL

Staff recommends that project be allowed to begin once discussion regarding timeline is completed

Motion by_____ Seconded by_____ Vote: Yes___ No___ Abstain___

IV. CONSIDERATION OF APPROVAL TO COMPLETE REPLACEMENT OF DISEASED TREES

Staff recommends that Board approve the replanting of the trees that were removed due to disease

Motion by_____ Seconded by_____ Vote: Yes___ No___ Abstain___

V. CONSIDERATION OF APPROVAL TO COMPLETE “PENDING” ROAD PAVING PROJECT

Staff recommends that Board approve phase two of the Road Paving Project

Motion by_____ Seconded by_____ Vote: Yes___ No___ Abstain___

VI. CONSIDERATION OF APPROVAL TO REPLACE EXPIRED (DEFIBRILLATION MACHINE)

Staff recommends that the Board approve the purchase of a new machine

Motion by_____ Seconded by_____ Vote: Yes___ No___ Abstain___

VII. CONSIDERATION OF APPROVAL TO REPLACE DAMAGED STEEL DOOR AND ACCESSORIES FOR WORK SHED

Staff recommends replacing door and equipment

Motion by_____ Seconded by_____ Vote: Yes___ No___ Abstain___

VIII. CONSIDERATION OF APPROVAL TO UPDATE PREVENTATIVE WORKPLACE SAFETY PROGRAM FOR STAFF

Staff recommends updating safety equipment and safety procedural manual

Motion by_____ Seconded by_____ Vote: Yes___ No___ Abstain___

FUTURE AGENDA ITEMS

Retirement Contribution(s)	Sick Pay Policy
Vendor Checklist	Water Well Agreement with EVMWD

STAFF COMMENTS

DISTRICT COUNSEL COMMENTS

BOARD COMMENTS

Trustee Bryant
Trustee Corral
Trustee Jackson
Vice Chair Tompkins
Chair Snyder

ADJOURNMENT

Motion by _____ Seconded by _____ Vote: Yes ____ No ____ Abstain ____

Meeting adjourned at _____

Next Regular Board Meeting for the Board of Trustees scheduled for September 10, 2020 at 10:00 a.m.