



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE  
LAKE ELSINORE, CA 92530

**REGULAR BOARD MEETING**  
**10:00 A. M., JULY 09, 2020**

**MINUTES**

**CALL TO ORDER** – Meeting was called to order by Chairperson K. Snyder at 10:00 a.m.

**PLEDGE OF ALLEGIANCE** – Pledge was led by Trustee, J. Corral

**ROLL CALL** – Stephanie Garcia, Temporary District Manager

Present: Karen Snyder, Chairperson  
Rose Tompkins, Vice Chair  
Charles Bryant, Trustee  
Jeanie Corral, Trustee  
Janice Jackson, Trustee  
John Cavanaugh, District Counsel  
Stephanie Garcia, Temporary District Manager

**PUBLIC COMMENTS** – None

**CONFIRMATION OF AGENDA**

Trustee Jackson moved the agenda be approved and was seconded by Trustee Corral.

Motion passed 5-0 - Karen Snyder  
Rose Tompkins  
Charles Bryant  
Jeanie Corral  
Janice Jackson

**CONSENT CALENDAR**

1. Approval of Minutes of the July 09, 2020 Regular Board Meeting
2. Approval of Warrant List for Period June 12, 2020 to July 09, 2020
3. Operations/Groundskeeper Report

Trustee Corral moved the Consent Calendar be approved and was seconded by Trustee Jackson.

Motion passed 5-0 - Karen Snyder  
Rose Tompkins  
Charles Bryant  
Jeanie Corral  
Janice Jackson

Signed by \_\_\_\_\_

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## **NEW BUSINESS**

### **I. CONSIDERATION OF APPROVAL OF 2020-2021 FISCAL BUDGET**

Trustee Corral moved to approve the 2020 – 2021 Fiscal Budget and was seconded by Trustee Jackson.

Motion passed 5-0 - Karen Snyder  
Rose Tompkins  
Charles Bryant  
Jeanie Corral  
Janice Jackson

### **II. CONSIDERATION OF APPROVAL OF COMPLETION OF TREE OF LIFE PROJECT**

Trustee Jackson moved to approve the completion of the Tree of Life Project and it was seconded by Trustee Bryant.

Motion passed 5-0 - Karen Snyder  
Rose Tompkins  
Charles Bryant  
Jeanie Corral  
Janice Jackson

### **III. CONSIDERATION OF APPROVAL OF EXPANSION OF SECTION DD USE**

After a brief discussion, Section DD Use/Expansion was decided for infant cremains. Motion to approve the section use by Vice-Chair Tompkins and seconded by Trustee Corral.

Motion passed 5-0 - Karen Snyder  
Rose Tompkins  
Charles Bryant  
Jeanie Corral  
Janice Jackson

### **IV. CONSIDERATION OF APPROVAL OF HEALTH INSURANCE RENEWAL OF COVERAGE**

Information from teleconference with Broker for Kaiser Insurance plans were presented by Trustee Jackson. The Board reviewed the available plans and agreed to stay with the Kaiser 8500 Gold.

Motion passed 5-0 - Karen Snyder  
Rose Tompkins  
Charles Bryant  
Jeanie Corral  
Janice Jackson

## FUTURE AGENDA ITEMS

August: Stifel Investments Zoom presented by S. Wheeler
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August: Wells Fargo Bank presentation by T. Boyd
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## STAFF COMMENTS

- Stephanie Garcia prepared a written Memorandum describing the day to day operations at the District and gave a status update of recent projects to the Board of Trustees.

## DISTRICT COUNSEL COMMENTS

- District Counsel Cavanaugh recommended that over the next few months that a Policy and Procedural Manual be worked on.

## BOARD COMMENTS

- *Trustee Bryant* gave an update on the research for the ongoing reclaimed water project. He requested copies of one year of billing for EVMWD, July 2019 to July 2020. He would like to make sure that the Well is located since no one has visited the location. He asked whether the District was commercial or agricultural.
- *Trustee Corral* shared that she would be going on vacation from July 22, 2020 through August 06, 2020. She thanked Trustee Jackson for her assistance on the staff Health Insurance policy. She thanked Stephanie for her work and said that she knows that the staff respects her.
- *Trustee Jackson* said thank you to Stephanie for all of her work at the District. She also thanked John Cavanaugh for his help. She feels that all burial services due to Covid-19 should be restricted to the Committal Center and discussed at the August Regular Board meeting. She also thanked Trustee Corral for all of her help during funeral services.
- *Vice Chair Tompkins* said thank you to Stephanie for her work at the District and was appreciative that the fallen tree branch was trimmed and taken care of.
- *Chair Snyder* said thank you to Stephanie and John for their help.

## ADJOURNMENT

Trustee Bryant motioned to adjourn meeting and Trustee Jackson seconded to adjourn the meeting at 11:06 a.m.

Signed by \_\_\_\_\_

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