



Elsinore Valley Cemetery District

18170 Collier Avenue
Lake Elsinore, California 92530

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Karen Snyder, Chair
Rose Tompkins, Vice Chair
Chuck Bryan, Trustee
Jeanie Corral, Trustee
Janice Jackson, Trustee

Email: district.manager@evcd.org Website: <http://elsinorevalleycemetery.com/>

TYPE OF MEETING: Regular Special

DATE: June 11, 2020

TIME: 10:00 a.m. In-Person at District with 6ft. spacing.

PLEASE SILENCE ALL CELL PHONES, AND ELECTRONIC EQUIPMENT

In compliance with the American with Disabilities Act, if you need special assistance in this meeting, please contact the District Office at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility under (28 CRF 35.102.35 104 ADA Title II). All supporting documentation for this meeting is located at the District Office. Agenda and Meeting Minutes are posted online at elsinorevalleycemetery.com

CALL TO ORDER BY _____

PLEDGE OF ALLEGIANCE BY _____

ROLL CALL BY _____

PUBLIC COMMENTS – 3 MINUTE MAXIMUM TIME PER PERSON

Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.

Name _____

CONFIRMATION OF AGENDA

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion.

- 1. Approval of the Minutes from the May 14, 2020 Regular Board Meeting
- 2. Approval of Warrant List
- 3. Operations/Groundskeeper report.

NEW BUSINESS

I. CONSIDERATION OF APPROVAL OF PROFESSIONAL SERVICES AGREEMENT BY ANDERSON PROFESSIONAL SERVICES TO ACT AS DISTRICT CHIEF FINANCIAL OFFICER

Staff recommends approval.

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

II. CONSIDERATION OF APPROVAL OF PROFESSIONAL SERVICES AGREEMENT BY THE CAVANAUGH LAW GROUP TO ACT AS TEMPORARY DISTRICT MANAGER

Board discretion.

III. 2020-2021 FISCAL BUDGET

Presentation by the Finance Committee.

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

IV. HEALTH INSURANCE RESEARCH FOR RENEWAL OF POLICY

Staff recommends selection of a new health plan for the upcoming open enrollment period.

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

V. CONSIDERATION OF DISSOLUTION OF PUBLIC RELATIONS COMMITTEE

Staff suggests that a thank you letter from the Board of Trustees be mailed to vendors.

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

VI. GUEST WRITER FOR WEBSITE – ARTICLES ON GRIEVING

Board discretion.

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

VII. COASTINET – WI-FI SERVICE FOR DISTRICT

Staff recommends using CoastINet for internet services.

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

VIII. CONSIDERATION OF CLARIFYING DISTRICT RULES AND REGULATIONS FOR ACCEPTABLE FAMILY CELEBRATIONS ON CEMETERY GROUNDS

Board discretion.

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

FUTURE AGENDA ITEMS

Daily Procedure Manual (TBD)	Price List (TBD)
Wells Fargo Bank – Tammi at August RBM	

STAFF COMMENTS

DISTRICT COUNSEL COMMENTS

BOARD COMMENTS

Trustee Bryant	
Trustee Corral	
Trustee Jackson	
Vice-Chair Tompkins	
Chair Snyder	

ADJOURNMENT

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

Meeting adjourned at _____

Adjourn to Board Meeting for the Board of Trustees scheduled for June 18, 2020 at 10:00 a.m.