



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE • LAKE ELSINORE, CA 92530

Karen Snyder, Chair
Rose Tompkins, Vice Chair
Merilyn Jackson, Trustee
Jeanie Corral, Trustee
Charles Bryant, Trustee

MINUTES

EMERGENCY MEETING OF THE ELSINORE VALLEY CEMETERY DISTRICT BOARD OF TRUSTEES

**Thursday, April 2, 2020
2:00 p.m. – Open Session**

STATEMENT REGARDING EMERGENCY MEETING NOTIFICATION

Chair Karen Snyder notified all Trustees of this meeting by electronic mail.

CALL TO ORDER

Chair Karen Snyder called the meeting to order at 2:01 p.m.

PLEDGE OF ALLEGIANCE

Trustee Jeanie Corral led the Pledge of Allegiance.

BOARD OF TRUSTEES ROLL CALL

Present: Trustee Bryant, Trustee Corral, Trustee Jackson, Vice Chair Tompkins, Chair Snyder

CONFIRMATION OF AGENDA

Motion and second by Trustees Jackson and Corral to confirm agenda.
Motion carried 5-0

NEW BUSINESS

AGENDA ITEM 1 – CORONA VIRUS EMERGENCY

Motion and second by Trustees Bryant and Jackson to (1) quarantine District Manager Warren and Administrative Assistant Bevans away from the Cemetery for fourteen days with full salary; (2) Warren and Bevans must provide a negative COVID-19 test before the quarantine will be lifted for their return to work at the Cemetery; and (3) Pro Clean (environmental services) will be hired to fully sanitize admin office and grounds office.

Motion carried 5-0.

Motion by Trustees Bryant and Carrol to temporarily allow a 3% reduction in fees to accommodate the need to use credit card for payments for interment services whenever possible through remainder of the COVID-19 event.

Motion carried 5-0.

DISTRICT COUNSEL COMMENTS

Stephanie Garcia will come into the office to work with Kris Anderson on accounting/budget project.

BOARD COMMENTS

Trustee Bryant – none

Trustee Corral – would like to discuss credit card payments in greater detail in the future

Trustee Jackson - none

Vice Chair Tompkins – asked closure signs

Chair Snyder – asked about the info being posted on the website.

ADJOURNMENT

Motion and second by Trustees Jackson and Corral to adjourn. Chair Snyder adjourned the meeting at 3:06 p.m.

The next Regular Meeting of the Board of Trustees is scheduled for April 9, 2020 at 9:00 a.m.

Respectfully Submitted,

/s/

Karen Snyder, Chair

April 2, 2020

Date