



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE • LAKE ELSINORE, CA 92530

Karen Snyder, Chair
Rose Tompkins, Vice Chair
Marilyn Jackson, Trustee
Jeanie Corral, Trustee
Charles Bryant, Trustee

MINUTES
REGULAR MEETING OF THE
ELSINORE VALLEY CEMETERY DISTRICT
BOARD OF TRUSTEES

Thursday, March 12, 2020
9:00 a.m. – Open Session

CALL TO ORDER

Chair Karen Snyder called the meeting to order at 9:01 a.m.

PLEDGE OF ALLEGIANCE

Visitor Kris Anderson led the Pledge of Allegiance.

BOARD OF TRUSTEES ROLL CALL

Present: Trustee Bryant, Trustee Corral, Trustee Jackson, Vice Chair Tompkins, Chair Snyder

CHANGE TO ORDER OF AGENDA

Chair Snyder asked to move up Item 5 to accommodate Kris Anderson.

NEW BUSINESS

AGENDA ITEM 5 – ADDITIONAL ACCOUNTING SERVICES

Kris Anderson of Anderson Professional Services provided a brief presentation on two options for providing additional accountant support to the District.

Motion and second by Trustees Bryant and Corral to contract with Anderson Professional Services for additional Monthly Financial Services beginning April 1, 2020 for a period of six (6) months, with a review at five (5) months at which time the continuation or amendment of additional Monthly Financial Services will be reviewed.

Motion carried 5-0.

PUBLIC COMMENTS

No public comments.

CLOSED SESSION

The Board of Trustees entered Closed Session at 9:29 a.m.

The Board of Trustees returned from Closed Session at 9:36 a.m.

Initials: _____ Date: _____

OPEN SESSION

Chair Snyder called the meeting to order at 9:36 a.m.

REPORT FROM CLOSED SESSION

None.

CONFIRMATION OF AGENDA

Motion and second by Trustees Corral and Jackson to confirm remaining Agenda items.
Motion carried 5-0.

CONSENT CALENDAR

Chair Snyder pulled Items 1 and 2 from the consent calendar for discussion.

Discussion held regarding the minutes (Item 1).
Motion and second by Vice Chair Tompkins and Trustee Jackson to approve the February 13, 2020 minutes.
Motion carried 5-0.

Discussion held re various expenditures (Item 2).
Motion and second by Corral and Bryant to approve expenditures.
Motion carried 4-1 with Vice Chair Tompkins voting against.

NEW BUSINESS (continued)

AGENDA ITEM 6 – SECURITY PATROL SERVICES

Motion and second by Trustees Bryant and Corral to discontinue security patrol services.
Motion carried 5-0.

AGENDA ITEM 7 – MEETING DATE CHANGE

Report received and filed.

AGENDA ITEM 8 – PUBLIC RESTROOMS

Motion and second by Trustees Jackson and Bryant to keep the public restrooms closed.
Motion carried 3-2 with Vice Chair Tompkins and Trustee Corral voting against.

Initials: _____ Date: _____

FUTURE AGENDA ITEMS

Review Draft of 2019 Audit (04/2020)	Mid-Year Review of Health Plans (07/2020)
Review Draft of 2020/2021 Budget (04/2020)	Fee Schedule Update (TBD)
Niche Wall Project (05/2020)	Safe Working Incentives (TBD)
District Manager Evaluation (05/2020)	

DISTRICT MANAGER REPORT

District Manager report was received and filed.

DISTRICT COUNSEL COMMENTS

None.

BOARD COMMENTS

Trustee Bryant – suggested safety meeting reports be added to monthly reports

Trustee Corral – none

Trustee Jackson – discussed the replacement of the dormant tree in Section F

Vice Chair Tompkins – would like a list of the current paid time off balances

Chair Snyder – asked about training and the Memorial Day meeting; discussion of eliminating DM staff reports; direction given to DM to add recommendations to agenda

ADJOURNMENT

Motion and second by Trustees Jackson and Corral to adjourn.

Motion carried 5-0.

Chair Snyder adjourned the meeting at 11:26 a.m, adjourning to the March 18, 2020 meeting.

This Regular Meeting will continue on March 18, 2020 at 9:00 a.m.

The next Regular Meeting of the Board of Trustees will be held on April 9, 2020 at 9:00 a.m.

Respectfully Submitted,

/s/

Karen Snyder, Chairperson

Initials: _____ Date: _____