



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

Karen Snyder, Chair  
Rose Tompkins, Vice Chair  
Janice Jackson, Trustee  
Jeanie Corral, Trustee  
Charles Bryant, Trustee

**AGENDA  
SPECIAL MEETING OF THE  
ELSINORE VALLEY CEMETERY DISTRICT  
BOARD OF TRUSTEES**

**Thursday, March 26, 2020  
10:00 a.m. – Open Session**

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT  
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility under 28 CFR 35.102.35 104 ADA Title II.  
All supporting documentation for this meeting is located at the District Office.

**OPEN SESSION CALLED TO ORDER**

**FLAG SALUTE**

**ROLL CALL**

**PUBLIC COMMENTS – 3-minute maximum time per person**

*Any person wishing to address the Board of Trustees on any matter under the jurisdiction of the Elsinore Valley Cemetery District, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form." The completed form is to be submitted to the District Manager prior to an individual being heard by the Board of Trustees. The Board of Trustees has adopted a time limitation of three (3) minutes per person. If you are commenting on an agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the Board of Trustees on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the Board of Trustees may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*

**CONFIRMATION OF AGENDA**

**NEW BUSINESS:**

1. Resolution to allow Kris Anderson of Anderson Professional Services limited access to the District's bank accounts as the District's accounting professional.
2. Discussion and direction to District Manager regarding new guidelines for burial services during the COVID-19/Coronavirus event.
3. Discussion of and direction to District Manager regarding Daily Office Procedure Manual.

4. Discussion of and direction to District Manager regarding Memorial Day 2020.

**DISTRICT COUNSEL COMMENTS**

**STAFF COMMENTS**

**BOARD COMMENTS**

**UPCOMING MEETINGS:**

The next Regular Board Meeting for the Board of Trustees is scheduled for April 9, 2020 at 9:00 a.m.

**ADJOURNMENT**