



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

Karen Snyder, Chair  
Rose Tompkins, Vice Chair  
Janice Jackson, Trustee  
Jeanie Corral, Trustee  
Charles Bryant, Trustee

**AGENDA  
REGULAR MEETING OF THE  
ELSINORE VALLEY CEMETERY DISTRICT  
BOARD OF TRUSTEES**

**Thursday, February 13, 2020  
9:00 a.m. – Open Session  
9:05 a.m. – Closed Session**

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT  
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility under 28 CFR 35.102.35 104 ADA Title II.  
All supporting documentation for this meeting is located at the District Office.

**OPEN SESSION CALLED TO ORDER**

**FLAG SALUTE**

**ROLL CALL**

**PUBLIC COMMENTS – 3-minute maximum time per person**

*Any person wishing to address the Board of Trustees on any matter under the jurisdiction of the Elsinore Valley Cemetery District, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form." The completed form is to be submitted to the District Manager prior to an individual being heard by the Board of Trustees. The Board of Trustees has adopted a time limitation of three (3) minutes per person. If you are commenting on an agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the Board of Trustees on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the Board of Trustees may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response*

**CLOSED SESSION**

**CLOSED SESSION CALLED TO ORDER**

- A. **LIABILITY CLAIMS – Government Code Section 54956.9 (e) (3)**  
Claimant: Jeff Kuether  
Agency claimed against: Elsinore Valley Cemetery District
- B. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2): (One potential case)

C. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One potential case)

**RETURN FROM CLOSED SESSION**

**OPEN SESSION CALLED TO ORDER**

**CLOSED SESSION REPORT (if any)**

**CONFIRMATION OF AGENDA**

**CONSENT CALENDAR**

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion. Staff recommends approval of all items.*

1. Approval of the minutes from the December 12, 2019 Special Meeting.
2. Approval of expenditures for period of December 13, 2019 to January 31, 2020.
3. Approval of expenditures for period February 1, 2020 to March 5, 2020.
4. Operations/Groundskeeper reports from December 2019 and January 2020.
5. District Manager Report.

**NEW BUSINESS:**

6. Discussion of and possible vote of new officers.
7. Discussion and direction to District Manager regarding Memorial Day 2020.
8. Discussion of date for workshop prioritizing District projects.
9. Selection of contractor for Niche Wall additions.
10. Discussion of date for workshop for Policy and Procedure Manual and Employee Handbook.
11. Discussion of Ordinance to increase monthly compensation to Board members.

**FUTURE AGENDA ITEMS**

1. Fee Schedule Update	2. Safe Working Incentives Bonus
3. Cell Tower Lease Amendment	4. Mid-year review of Health Plans
5. Review of Security Patrol services	6.

**DISTRICT COUNSEL COMMENTS**

**STAFF COMMENTS**

**BOARD COMMENTS**

**ADJOURNMENT**

The next Regular Board Meeting for the Board of Trustees is scheduled for March 12, 2020 at 9:00 a.m.