



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

Karen Snyder, Chair
Rose Tompkins, Vice Chair
Janice Jackson, Trustee
Jenie Corral, Trustee
Charles Bryant, Trustee

**AGENDA
REGULAR MEETING OF THE
ELSINORE VALLEY CEMETERY DISTRICT
BOARD OF TRUSTEES**

**Thursday, December 12, 2019
9:00 a.m. – Open Session
9:15 a.m. – Closed Session**

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility under 28 CFR 35.102.35 104 ADA Title II.
All supporting documentation for this meeting is located at the District Office.

OPEN SESSION CALLED TO ORDER

FLAG SALUTE

ROLL CALL

PUBLIC COMMENTS – 3-minute maximum time per person

Any person wishing to address the Board of Trustees on any matter under the jurisdiction of the Elsinore Valley Cemetery District, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form." The completed form is to be submitted to the District Manager prior to an individual being heard by the Board of Trustees. The Board of Trustees has adopted a time limitation of three (3) minutes per person. If you are commenting on an agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the Board of Trustees on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the Board of Trustees may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response

CLOSED SESSION

CLOSED SESSION CALLED TO ORDER

- A. LIABILITY CLAIMS – Government Code Section 54956.9 (e) (3)
Claimant: Jeff Kuether
Agency claimed against: Elsinore Valley Cemetery District

RETURN FROM CLOSED SESSION

OPEN SESSION CALLED TO ORDER

CLOSED SESSION REPORT (if any)

CONFIRMATION OF AGENDA

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion. Staff recommends approval of all items.

1. Approval of the minutes from the November 14, 2019 Regular Meeting.
2. Approval of expenditures for period of November 15, 2019 to December 9, 2019.
3. Operations/Groundskeeper report(s).
4. District Manager Report.

NEW BUSINESS:

5. Discussion and direction to District Manager regarding 2020 holiday schedule.
6. Discussion and direction to District Manager regarding year end lunch for staff.
7. Discussion and direction to District Manager regarding Memorial Day 2020.
8. Discussion and direction to District Manager regarding the monthly Trustee stipend.
9. Discussion and direction to District Manager regarding selection of auditor.

OLD BUSINESS – REPORTS: See District Manager Report

FUTURE AGENDA ITEMS

1. Fee Schedule	2. Safe Working Incentives
3. List of Upcoming Projects/Workshop	4. Policy Manual
5.	6.
7.	8.
9.	10.

DISTRICT COUNSEL COMMENTS

STAFF COMMENTS

BOARD COMMENTS

ADJOURNMENT

The next Regular Board Meeting for the Board of Trustees is scheduled for January 9, 2020 at 9:00 a.m.