



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

Karen Snyder, Chair
Rose Tompkins, Vice Chair
Janice Jackson, Trustee
Jeanie Corral, Trustee
Charles Bryant, Trustee

**AGENDA
SPECIAL MEETING OF THE
ELSINORE VALLEY CEMETERY DISTRICT
BOARD OF TRUSTEES**

**Friday, September 6, 2019
10:00 a.m. – Open Session
10:15 a.m. – Closed Session**

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility under 28 CFR 35.102.35 104 ADA Title II.
All supporting documentation for this meeting is located at the District Office.

OPEN SESSION CALLED TO ORDER

FLAG SALUTE

PUBLIC COMMENTS - 3 minute maximum time per person

Any person wishing to address the Board of Trustees on any matter under the jurisdiction of the Elsinore Valley Cemetery District, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form." The completed form is to be submitted to the District Manager prior to an individual being heard by the Board of Trustees. The Board of Trustees has adopted a time limitation of three (3) minutes per person. If you are commenting on an agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the Board of Trustees on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the Board of Trustees may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response

CLOSED SESSION

CLOSED SESSION CALLED TO ORDER

CLOSED SESSION TOPICS:

- A. LIABILITY CLAIMS – Government Code Section 54956.59
Claimant: Jeff Keuther
Agency claimed against: Elsinore Valley Cemetery District
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Grounds person
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Manager

RETURN FROM CLOSED SESSION

OPEN SESSION CALLED TO ORDER

CLOSED SESSION REPORT (if any)

CONFIRMATION OF AGENDA

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous Board of Trustees action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the Board of Trustees, a Trustee may request that an item be removed for further discussion. Staff recommends approval of all items.

1. Approval of the minutes from the August 8, 2019 Special Meeting.
2. Approval of expenditures for period of August 9, 2019 to September 5, 2019.
3. Operations/Groundskeeper report(s).
4. District Manager Report.

BUSINESS ITEMS

5. Discussion and direction to District Manager regarding special event policy.
6. Discussion and direction to District Manager regarding elimination of public restrooms.
7. Discussion and direction to District Manager regarding renovation of office structure.
8. Approve installation of unique marker.

OLD BUSINESS

9. Health Insurance. Kaiser renewal occurs in January 2020. District Manager has requested comparisons from insurance broker and others outside the District.
10. Auditor. District Manager is awaiting several bids.
11. Hedges. Planting of new and supplementing missing hedges will take place when whether is more likely to ensure success; inventory has been completed.
12. Trees. Contractor has been out twice to discuss first, second and third phase which consists of (1) pruning large trees around maintenance buildings for security purposes; (2) replacing removed trees; and (3) planting additional trees.

13. Niche Project. District Manager has requested an artist's rendering of the general concept and has spoken to several granite vendors; project is progressing.
14. Re-districting. District Manager is in contact with LAFCO and anticipates receiving the final map "shortly."
15. Finalized Rules. The Board previously approved a revised set of Rules and Regulations. Later in the meeting, several changes were suggested. Attached are the Rules with the suggested changes. District Manager asks that the Board adopt the revised Rules.

FUTURE AGENDA ITEMS

STAFF COMMENTS

BOARD COMMENTS

ADJOURNMENT

The next Regular Board Meeting for the Board of Trustees is scheduled for October 10, 2019 at 9:00 a.m.