

**ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530
August 25, 2016 Special Board Meeting
MINUTES**

- I. CALL TO ORDER**— Meeting called to order by Chairman Underdown at 4:30 p.m.
- II. PLEDGE OF ALLEGIANCE**— Pledge of Allegiance was led by Michael Blake
- III. ROLL CALL**- Administrative Assistant, Michael Blake

PRESENT: Tim Underdown, Chair
Janice Jackson, Vice Chair
Thomas Buckley, Trustee
Karen Snyder, Trustee
Denice Enochs, District Manager/Board Treasurer
Michael Blake, Administrative Assistant/Board Secretary
Wilfredo Ventura, Ventura Engineering Inland Inc.

ABSENT: Rose Tompkins, Trustee

- IV. PUBLIC COMMENTS**— No public was in attendance.
- V. CONFIRMATION OF AGENDA**

Chairman Underdown motioned to accept the agenda as presented. Trustee Snyder seconded the motion which carried unanimously (4-0).

Chair Underdown-Yes
Vice Chair Jackson-Yes
Trustee Buckley-Yes
Trustee Snyder- Yes
Trustee Tompkins-Absent

- VI. CONSENT CALENDAR**

No Items under Consent Calendar.

- VII. ACTION ITEMS**

A. WQMP

Signed: _____ Date: _____

After discussion and physically walking the grounds to get a better picture of the problems EVCD is facing after the actions of previous management, the Board decided to accept Mr. Ventura's proposal and timeline to have phase one, the as built topographic survey of the entire lot, to assess the existing conditions of the property to be completed within two weeks. Mr. Ventura is to also get a more detailed proposal to the staff.

Chairman Underdown motioned to accept Mr. Ventura's phase one proposal in the amount of \$4,500. Trustee Snyder seconded the motion which carried unanimously (4-0).

Chair Underdown-Yes
Vice Chair Jackson-Yes
Trustee Buckley-Yes
Trustee Snyder- Yes
Trustee Tompkins-Absent

B. EVMWD Agreement

Mr. Cavanaugh, EVCD's counsel teleconferenced into the meeting. After expressing his concerns and listening to the Board it was decided that the agreement was at an impasse with staff and the only way to address it further was have the legislative bodies sit down together with the possibility of Mr. Cavanaugh also attending.

Trustee Snyder motioned to have Chairman Underdown and Trustee Buckley meet with the president of EVMWD and a second Board member. Trustee Jackson seconded the motion which carried unanimously (4-0).

Chair Underdown-Yes
Vice Chair Jackson-Yes
Trustee Buckley-Yes
Trustee Snyder- Yes
Trustee Tompkins-Absent

VIII. CLOSED SESSION – no closed session

IX. STAFF COMMENTS

Mr. Blake expressed the feelings of a client who hopes the cemetery does something to enhance the niche wall or gives families other options.

Ms. Enochs let the Trustee's know the Lakeland village town hall meeting went well and there is a lot going on there to enhance the community.

Ms. Enochs let the Trustee's know she and Mr. Blake would be giving an overview of the cemetery at a luncheon. Sept. 7th from 12:00-1:00 at Summerly.

Signed: _____ Date: _____

X. BOARD COMMENTS

Trustee Snyder said she was pleased with the presentation the Cemetery made at the Lakeland Village Town hall.

Trustee Snyder said Mr. Williams was doing an article in the Press Enterprise on the Jewish Cemetery.

XI. ADJOURNMENT- Next Regular Board Meeting for the Board of Trustees is scheduled for Thursday at 10:00 A.M.

Trustee motioned to adjourn the meeting at 5:31 P.M. Trustee Jackson seconded the motion.