

**ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530
July 28, 2017 Special Board Meeting
MINUTES**

- I. CALL TO ORDER** — Meeting called to order by Chairman Buckley at 11:00 a.m.
- II. PLEDGE OF ALLEGIANCE** — Pledge of Allegiance was led by Jeff Kuether.
- III. ROLL CALL** - Administrative Assistant, Michael Blake

PRESENT: Thomas Buckley, Chair
Karen Snyder, Vice Chair
Janice Jackson, Trustee
Rose Tompkins, Trustee
Denice Enochs, District Manager/Board Treasurer
Michael Blake, Administrative Assistant/Board Secretary

ABSENT: Tim Underdown

- IV. PUBLIC COMMENTS**— No public was in attendance.
- V. CONFIRMATION OF AGENDA**

Vice Chair Snyder motioned to accept the agenda as presented. Trustee Jackson seconded the motion which carried unanimously (4-0).

Chair Buckley- Yes
Vice Chair Snyder- Yes
Trustee Jackson-Yes
Trustee Tompkins-Yes
Trustee Underdown - Absent

- VI. CONSENT CALENDAR**

Chairman Buckley motioned to accept the agenda as presented. Trustee Jackson seconded the motion which carried unanimously (4-0).

Chair Buckley- Yes
Vice Chair Snyder- Yes
Trustee Jackson-Yes
Trustee Tompkins-Yes
Trustee Underdown - Absent

Signed: _____ Date: _____

VII. ACTION ITEMS

A. Public Employee Conditional offer of Employment

Chairman Buckley motioned to offer Mr. Kuether a five (5) month contract through December which will include a \$5,000 monthly salary, as well as flex pay insurance at the rate of \$200 a month. Vice Chair Snyder seconded the motion which carried unanimously.

Chair Buckley- Yes
Vice Chair Snyder- Yes
Trustee Jackson-Yes
Trustee Tompkins-Yes
Trustee Underdown - Absent

VIII. CLOSED SESSION

Chairman Buckley moved into closed session at 11:03 am

A. PUBLIC EMPLOYEE APPOINTMENT – Government Code Section 54957
Title: District Manager

Chairman Buckley reconvened back into open session at 11:25.

IX. STAFF COMMENTS

Mr. Blake gave a report on the Wells Fargo Invested Funds.
Ms. Enochs informed the Board there is \$700,000 with the County.
Ms. Enochs spoke with the Board about the Ecofert bid. *The Trustees decided this was not the right time to entertain this decision.*
Ms. Enochs informed the Board of the paving repair bid received. *The Trustees decided this issue will be reviewed after the building construction.*
Ms. Enochs congratulated Mr. Kuether.

X. BOARD COMMENTS

No Board Comments

XI. ADJOURNMENT- Next Regular Board Meeting for the Board of Trustees is scheduled for Thursday August 10th at 10:00 A.M.

Vice Chair Snyder motioned to adjourn the meeting at 11:38 am. Trustee Jackson seconded the motion.