



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

Karen Snyder, Chair
Rose Tompkins, Vice Chair
Thomas Buckley, Trustee
Janice Jackson, Trustee
Tim Underdown, Trustee

AGENDA

TYPE OF MEETING: Regular Special
DATE: June 13, 2019
TIME: 10:00 a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility under 28 CFR 35.102.35 104 ADA Title II.
All supporting documentation for this meeting is located at the District Office.

I. CALL TO ORDER BY _____

II. PLEDGE OF ALLEGIANCE BY _____

III. ROLL CALL BY _____

IV. PUBLIC COMMENTS – 3-minute maximum time per person
Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.

V. CONFIRMATION OF AGENDA
Motion by _____ Seconded by _____
Vote: Yes _____ No _____ Abstain _____

VI. CONSENT CALENDAR
Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.

A. Approval of expenditures.
B. Approval of the Minutes.
Motion by _____ Seconded by _____
Vote: Yes _____ No _____ Abstain _____

VII. NEW BUSINESS

- A. Review and Approval of 2019/2020 Annual Budget

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

- B. Roll Call and Approval for Attendance at Public Cemetery Alliance Conference - August 15-18, 2019 Granlibakken, Tahoe City, CA

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

- C. Authorization of Expenditure for Purchase of Office Furniture

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

- D. Approval of Upgrade to District Website/WebCemeteries

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

- E. Approval of Change to Employee Benefits

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

- F. Authorization of Refund to Client

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

- G. Authorization for Non-Resident Purchase to 15-plot Family Section

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

VIII. OLD BUSINESS

- A. Scanning Project – Previous direction given; Stephanie Garcia will discuss with District Manager.
- B. Wedding Policy (John Cavanaugh Law preparing).
- C. No Alcohol Ordinance (John Cavanaugh Law preparing).
- D. Potential new vendor Govpay.net – District Manager to evaluate.
- E. Stucco Project – Requests for Proposal needed.
- F. ADP Cancellation Letter (John Cavanaugh Law preparing).

Motion by _____ Seconded by _____

Vote: Yes _____ No _____ Abstain _____

IX. FUTURE AGENDA ITEMS

1. Special Uniforms for Services	2. Bench Pricing
3. Tree Policy	4. Comp Time Policy
5. Review and Approval of Stucco contractor	6.
7.	8.
9.	10.
11.	12.

X. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL

- A. Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 (one case);
- B. Existing Litigation
Paragraph (1) of subdivision (d) of Section 54956.9;
Name of Case: California Unemployment Appeal Board – Jeffrey Kuether v. Elsinore Valley Cemetery District – Case No. 6322559

XI. CLOSED SESSION REPORT

XII. STAFF COMMENTS

District Manager’s Report:

- A. Monthly Calendar
- B. Incident Reports (if any)
- C. Personnel Update
- E. Operations Report
- F. Misc.

XIII. BOARD COMMENTS

Chair Snyder	
Vice Chair Tompkins	
Trustee Buckley	
Trustee Jackson	
Trustee Underdown	

XIV. ADJOURNMENT

Next Regular Board Meeting for the Board of Trustees is scheduled for July 11, 2019 at 10:00 a.m.

Motion by _____ Seconded by _____

Meeting adjourned at: _____