



ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

Karen Snyder, Chair  
Rose Tompkins, Vice Chair  
Thomas Buckley, Trustee  
Janice Jackson, Trustee  
Tim Underdown, Trustee

## MINUTES

### SPECIAL MEETING OF THE ELSINORE VALLEY CEMETERY DISTRICT BOARD OF TRUSTEES

**Monday, May 6, 2019**  
**Open Session – 1:00 p.m.**  
**Closed Session - 3:00 p.m.**

#### CALL TO ORDER

Chair Snyder called the meeting to order at 1:00 p.m.

#### PLEDGE OF ALLEGIANCE

Trustee Buckley led the Pledge of Allegiance.

#### BOARD OF TRUSTEES ROLL CALL

Present: Trustee Underdown, Trustee Buckley, Trustee Jackson, Vice Chair Tompkins and Chair Snyder

#### PUBLIC COMMENTS

There were no public comments.

#### CONFIRMATION OF AGENDA

Chair Snyder asked that the April meeting minutes be held for the May 9, 2019 Regular Board Meeting Agenda.

Motion and second by Trustees Jackson/Tompkins to accept the agenda with the amendment.

Motion carried 5-0.

#### CONSENT CALENDAR

Motion and second by Trustees Jackson/Tompkins to accept the agenda as presented.

Motion carried 5-0.

#### INTERVIEWS FOR DISTRICT MANAGER

Interviews were conducted between 1:30 and 2:30 p.m.

Signed: (VW) Date: 6/7/2019

**CLOSED SESSION**

The Board of Trustees entered Closed Session at 2:59 p.m.

- A. Closed Session pursuant to Government Code Section 54957 – Public Employment  
Item 1: Public Employee Appointment - Title District Manager

**OPEN SESSION – 3:45 p.m.**

Chair Snyder called the meeting to order at 3:45 p.m.

**OLD BUSINESS**

1. Project Priority List tabled until June RBM agenda	2. Govpaynet presentation in June RBM agenda. District Manager to confirm date.
3. New Auditor tabled to June RBM agenda	4. Stucco/painting tabled to June RBM agenda

**BOARD COMMENTS**

Chair Snyder	Thanked Trustee Underdown for his volunteering in the office and Vice Chair Tompkins and Trustee Jackson for their work on the hiring committee.
Vice Chair Tompkins	Reminded the Board that the May 9 <sup>th</sup> meeting is scheduled for 9:30 a.m. instead of 10:00 a.m. because of her medical appointment.
Trustee Buckley	Thanked Vice Chair Tompkins and Trustee Jackson for their help on the hiring committee and for furnishing the questions to the applicants.
Trustee Jackson	None.
Trustee Underdown	None.

**ANNOUNCEMENTS**

The next Regular Board Meeting for the Board of Trustees is scheduled for Thursday, May 9, 2019 at 9:30 a.m.


**ADJOURNMENT**

Chair Snyder adjourned the meeting at 3:52 p.m.

Respectfully Submitted,



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Vicki Warren, District Manager

Signed:  Date: 6/7/2019