

**ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530
April 2, 2018 Special Board Meeting
MINUTES**

- I. CALL TO ORDER** – Meeting called to order by Chairman Buckley at 2:00 p.m.
- II. PLEDGE OF ALLEGIANCE** – Pledge of Allegiance was led by Tim Underdown
- III. ROLL CALL** – Administrative Assistant, Michael Blake

PRESENT: Thomas Buckley, Chairman
Karen Snyder, Vice Chair
Janice Jackson, Trustee
Rose Tompkins, Trustee
Tim Underdown, Trustee
Jeff Kuether, District Manager/Board Treasurer
Michael Blake, Administrative Assistant/Board Secretary

- IV. PUBLIC COMMENTS** – No public was in attendance
- V. CONFIRMATION OF AGENDA**

Vice Chair Snyder motioned to accept the agenda as presented. Trustee Jackson seconded the motion which carried unanimously (5-0).

Chairman Buckley- Yes
Vice Chair Snyder- Yes
Trustee Jackson-Yes
Trustee Tompkins- Yes
Trustee Underdown-Yes

VI. CONSENT CALENDAR

- A. Approve expenditures March 9, 2018 – April 2, 2018
- B. Manager's Report
- a. Monthly Report
 - b. Balance Sheet
 - c. Petty Cash

Signed: _____ Date: _____

Trustee Jackson motioned to approve the Consent Calendar. Vice Chair Snyder seconded the motion which carried unanimously (5-0).

VII. ACTION ITEMS

A. LAFCO Regular Special District Member “Ballot Part A”

The Board discussed the candidates and after discussion Vice Chair Snyder motioned to cast EVCD’s vote as follows: 1st choice – Phil Williams, 2nd choice – Angel Garcia, and 3rd choice – David Hoffman. Trustee Tompkins seconded the motioned which carried unanimously (5-0).

Chairman Buckley- Yes
Vice Chair Snyder- Yes
Trustee Jackson-Yes
Trustee Tompkins- Yes
Trustee Underdown-Yes

B. LAFCO Special District Member for the Countywide Redevelopment Oversight Board “Ballot Part B”

The Board discussed candidate choices and after discussion Trustee Tompkins motioned to cast EVCD’s vote for Phil Williams. Vice Chair Snyder seconded the motion which carried unanimously (5-0).

Chairman Buckley- Yes
Vice Chair Snyder- Yes
Trustee Jackson-Yes
Trustee Tompkins- Yes
Trustee Underdown-Yes

VIII. CLOSED SESSION – No closed session

IX. STAFF COMMENTS

Mr. Blake confirmed who will be attending the Local Area Meeting. Which will be staff and Trustee Underdown.

X. BOARD COMMENTS

Chairman Buckley thanked everyone for being available for this Special Board Meeting.

Trustee Jackson requested the Tree of Life be added to the next Agenda.

Trustee Tompkins asked for an update on Willy Ventura.

Staff informed Ms. Tompkins that they will be working with Mr. Cavanaugh to contact Willy Ventura.

Trustee Underdown passed around a text message he received from a member of the public in regards to the condition of the lawns and the dandelions coming through.

XI. ADJOURNMENT – Next Regular Board Meeting for the Board of Trustees is scheduled for Thursday, April 12th, 2018 at 2:00 P.M.

Vice Chair Snyder motioned to adjourn the meeting at 2:35 p.m. Trustee Jackson seconded the motion.

Signed: _____ Date: _____