



ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE ■ LAKE ELSINORE, CA 92530

Karen Snyder, Chair
Rose Tompkins, Vice Chair
Thomas Buckley, Trustee
Janice Jackson, Trustee
Tim Underdown, Trustee

AGENDA

TYPE OF MEETING: Regular Special

DATE: April 19, 2019

TIME: 11:00a.m.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND ELECTRONIC EQUIPMENT
In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 674-2418. Notification 48 hours prior to the meeting will generally enable district staff to make reasonable arrangements to ensure accessibility (28 CFR 35.102.35 104 ADA Title II).
All supporting documentation for this meeting is located at the District Office.
Agenda and Meeting Minutes are online at elsinorevalleycemetery.com

I. CALL TO ORDER BY _____

II. PLEDGE OF ALLEGIANCE BY _____

III. ROLL CALL BY _____

IV. PUBLIC COMMENTS – 3 minute maximum time per person

Any person may address the Board of Trustees during this time on any subject not on this agenda or identified on this Agenda under the Consent Section but within the jurisdiction of the District; however, any matter that requires action will be referred to staff for report and action at a subsequent meeting.

Number of attendants wishing to speak _____

Name _____, _____

V. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date. Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

Motion by _____ Seconded _____ Vote: Yes ___ No ___

VI. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by the one motion and a unanimous vote of the Board of Trustees. There will be no separate discussion or action of three items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar previously.

A. Approve of the expenditures

B. Approval of the Minutes

C. Manager’s Memorandum

- Monthly calendar
- Incident reports if any (Incident Reporting Policy implemented)
- Status update on major projects: i.e. Scanning and other

E. Operations Report

Motion by _____ Seconded _____ Vote: Yes _____ No _____ Abstain _____

VII. ACTION ITEMS

VIII. OLD BUSINESS

1. WebCemeteries Screen Share (May 09, 2019) Discussion to view platform options offered.	2. Floor Plan and estimate for two office desks
3. Scanning Project ongoing	4. Wedding Policy Outline tabled
5. Project Priority List tabled to June	6.

IX. FUTURE AGENDA ITEMS

1. Niche Wall project	2. Credit Card Company
3. Ordinance – No Alcohol	4.
5.	6.

X. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release –
Government Code Section 54957

XI. STAFF COMMENTS

Job Description approved by Board on April 11, 2019 was placed on District Website with the application. All other discussed online classifieds have been posted.

XII. BOARD COMMENTS

Karen Snyder

Rose Tompkins

Janice Jackson

Thomas Buckley

Tim Underdown

- XIII. ADJOURNMENT** - Next Regular Board Meeting for the Board of Trustees is scheduled for May 09, 2019, at 10:00a.m.

Motion by Trustee _____ Seconded by Trustee _____

Meeting adjourned at: _____