

**ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530
April 12, 2018 Regular Board Meeting
MINUTES**

- I. CALL TO ORDER** – Meeting called to order by Chairman Buckley at 2:04 PM
- II. PLEDGE OF ALLEGIANCE** – Pledge of Allegiance was led by Peter Glenn
- III. ROLL CALL** – Administrative Assistant, Michael Blake

PRESENT: Thomas Buckley, Chairman
Karen Snyder, Vice Chair
Janice Jackson, Trustee
Rose Tompkins, Trustee
Tim Underdown, Trustee
Jeff Kuether, District Manager/Board Treasurer
Michael Blake, Administrative Assistant/Board Secretary
John Cavanaugh, Cavanaugh Law
Stephanie Garcia, Cavanaugh Law

- IV. PUBLIC COMMENTS** – No public was in attendance
- V. CONFIRMATION OF AGENDA**

Vice Chair Snyder motioned to accept the agenda as presented. Trustee Jackson seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

VI. CONSENT CALENDAR

- A. Approve Expenditures April 3, 2018 – April 12, 2018
- B. Approval of the Minutes of the Regular Board Meeting March 8, 2018 and the Minutes of the Special Board Meeting March 16, 2018 and the Minutes of the Special Board Meeting April 2, 2018

Signed: _____ Date: _____

C. Operations Report

Vice Chair Snyder motioned to approve the Consent Calendar. Trustee Jackson seconded the motion which carried unanimously (4-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

VII. ACTION ITEMS

A. 2016/2017 Fiscal Year Audit

Trustee Underdown motioned to accept and approve the audit as presented. Trustee Jackson seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

B. Public Employee Wage Increase #33

Vice Chair Snyder motioned to raise the hourly rate of Public Employee #33 by 3%. Trustee Jackson seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

C. Jewish Cemetery Memorial Request

After discussion between the Board and Mr. Elymelech an agreement was reached that Mr. Elymelech would donate 12 olive trees, some of his books that he wrote, and possibly make a monetary donation.
The Board reached a consensus to table this item.

D. Memorial Day Donation

Vice Chair Snyder motioned to donate the usual \$800 for the Memorial Day ceremony to be made to the VFW. Trustee Jackson seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

Chairman Buckley recessed the meeting at 2:45 p.m.
Chairman Buckley reconvened the meeting at 3:00 p.m.

E. Billion Graves

Trustee Jackson motioned not to pursue this project at this time. Trustee Tompkins seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

F. LAFCO Boundary Changes

After discussion the Board reached a consensus to have Mr. Kuether attend the May 24th public hearing.

Vice Chair Snyder motioned to receive and file. Trustee Underdown seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

G. Tree of Life

Chairman Buckley informed the Board that Jeff Morris will be calling to set up a time to pick up the Tree of Life.

H. Ventura Engineering

Vice Chair Snyder motioned to direct Mr. Cavanaugh to send a demand letter to Ventura Engineering. Trustee Tompkins seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

I. Crown Castle

Vice Chair Snyder motioned to continue this item to the June meeting. Trustee Jackson seconded the motion which carried unanimously (5-0).

Chairman Buckley - Yes
Vice Chair Snyder - Yes
Trustee Jackson - Yes
Trustee Tompkins - Yes
Trustee Underdown - Yes

J. Reports and Recommendations

The Board expressed their desire for staff to refine the management report to include things like number of burials, capital projects, and updates on the scanning project.

K. Sub-Committee Updates

Trustee Tompkins and Trustee Underdown to meet before the next Board meeting. Mr. Kuether informed the Board that he reached out to several companies and started getting renderings for the committal center.

VIII. CLOSED SESSION – No closed session

IX. STAFF COMMENTS

Mr. Kuether informed the Board that a Marijuana growing company had inquired about renting EVCD's vacant land for their business.

The Board consensus was to not pursue this.

Mr. Kuether stated that the fee schedule should be reviewed.

Mr. Kuether informed the Board that the District will receive 1% back on annual spending from the credit card.

Signed: _____ Date: _____

Mr. Kuether gave an update on the demolition of the Truss buildings and informed the Board that SoCal Edison will be cutting the power to the buildings.

X. BOARD COMMENTS

Chairman Buckley asked if there are any homeless people sleeping in the flood channel. Chairman Buckley expressed desire for the Board to send a congratulatory letter to Mr. Phil Williams for his election to LAFCO.

XI. ADJOURNMENT – Next Regular Board Meeting for the Board of Trustees is scheduled for Thursday, May 10th, 2018 at 10:00 A.M.

Vice Chair Snyder motioned to adjourn the meeting at 3:57 p.m. Trustee Jackson seconded the motion.