

**ELSINORE VALLEY CEMETERY DISTRICT
18170 COLLIER AVENUE
LAKE ELSINORE, CA 92530
February 8, 2018 Special Board Meeting
MINUTES**

- I. CALL TO ORDER** – Meeting called to order by Chairman Buckley at 10:50 a.m.
- II. PLEDGE OF ALLEGIANCE** – Pledge of Allegiance was led by Janice Jackson
- III. ROLL CALL** – Administrative Assistant, Michael Blake

PRESENT: Thomas Buckley, Chairman
Karen Snyder, Vice Chair
Janice Jackson, Trustee
Tim Underdown, Trustee
Jeff Kuether, District Manager/Board Treasurer
Michael Blake, Administrative Assistant/Board Secretary
John Cavanaugh, Cavanaugh Law
Stephanie Garcia, Cavanaugh Law

ABSENT: Rose Tompkins, Trustee

- IV. PUBLIC COMMENTS** – No public was in attendance
- V. CONFIRMATION OF AGENDA**

Vice Chair Snyder motioned to accept the agenda as presented. Trustee Underdown seconded the motion which carried unanimously (4-0).

Chairman Buckley- Yes
Vice Chair Snyder- Yes
Trustee Jackson-Yes
Trustee Tompkins- Absent
Trustee Underdown-Yes

- VI. CONSENT CALENDAR** – No items

VII. ACTION ITEMS

- A. AB1234 Required Ethics Training

Mr. Cavanaugh presented AB1234 Ethics training to the Board and Staff

Signed: _____ Date: _____

VIII. CLOSED SESSION – No closed session

IX. STAFF COMMENTS – No staff comments

X. BOARD COMMENTS – No board comments

XI. ADJOURNMENT – Next Regular Board Meeting for the Board of Trustees is scheduled for Thursday, March 8th, 2018 at 10:00 A.M.

Vice Chair Snyder motioned to adjourn the meeting at 1:25 p.m. Trustee Underdown seconded the motion.

Signed: _____ Date: _____