

**ELSINORE VALLEY CEMETERY DISTRICT  
18170 COLLIER AVENUE  
LAKE ELSINORE, CA 92530  
October 19, Special Board Meeting  
MINUTES**

**I. CALL TO ORDER**— Meeting called to order by Chairman Underdown at 1:00 p.m.

**II. PLEDGE OF ALLEGIANCE**— Pledge of Allegiance was led by Chairman Underdown

**III. ROLL CALL**- Administrative Assistant, Michael Blake

PRESENT: Tim Underdown, Chair  
Janice Jackson, Vice Chair  
Thomas Buckley, Trustee  
Karen Snyder, Trustee  
Rose Tompkins, Trustee  
Denice Enochs, District Manager/Board Treasurer  
Michael Blake, Administrative Assistant/Board Secretary  
Robert Reiner/Ventura Engineering  
Jim Mickartz/James Mickartz Architect

**IV. PUBLIC COMMENTS**— No public was in attendance.

**V. CONFIRMATION OF AGENDA**

Trustee Tompkins motioned to accept the agenda as presented. Trustee Snyder seconded the motion which carried unanimously (5-0).

Chair Underdown-Yes  
Vice Chair Jackson-Yes  
Trustee Buckley-Yes  
Trustee Snyder- Yes  
Trustee Tompkins-Yes

**VI. CONSENT CALENDAR** – No Consent Calendar

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**VII. ACTION ITEMS**

A. Ventura Engineering

After hearing the proposed amendments to the plan, Trustee Snyder motioned to receive and file. Trustee Tompkins seconded the motion which carried unanimously (5-0).

Chair Underdown-Yes  
Vice Chair Jackson-Yes  
Trustee Buckley-Yes  
Trustee Snyder- Yes  
Trustee Tompkins-Yes

B. Building/Chapel update – No action taken information only  
Options were discussed to lower building costs. Suggestions were: tree of life with cremation plots encompassing it, substitution for large stained glass window, different tile roofing.

**VIII. CLOSED SESSION – no closed session**

**IX. STAFF COMMENTS**

Ms. Enochs informed the Trustees that the CDAC meeting for October 19, 2016 had been cancelled.

Ms. Enochs informed the trustees staff would put on the next agenda for decision pulling money out of the County general fund and endowment and investing it in the accounts with Wells Fargo Advisors.

**X. BOARD COMMENTS**

Trustee Tompkins stated that the Boards attendance at Elsinore Valley Municipal Water District was a good thing for the cemetery’s visibility.

**XI. ADJOURNMENT-** Next Regular Board Meeting for the Board of Trustees is scheduled for Thursday November 10<sup>th</sup> at 10:00 a.m.

Trustee Snyder motioned to adjourn the meeting at 2:32 a.m. Trustee Jackson seconded the motion.